



BOULDER CREEK FIRE PROTECTION DISTRICT

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Board of Directors Minutes of the Board of Directors Meeting Regular Board Meeting August 11th, 2026

- 1.0 Convene Meeting/Roll Call
 - The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Locatelli on August 11th, 2026 at 9:00 A.M. Present were, Director Robustelli, Director Locatelli, Director Currier, Director Presswood, Director Scruggs, Fire Chief Bingham, and Admin Aileigh McCormack. One public member was present. Dan Lindsey.
- 2.0 Additions and Deletions to Agenda
 - Adding a new addition 8.04 D&O Insurance Discussion
- 3.0 Oral Communications
 - None
- 4.0 Approval of Minutes
 - .01 Regular Board Meeting July 29th, 2026
 - No discussion
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- 5.0 Approval/Payment of Bills
 - .01 Approval/Payment of Bills and Review of Financials
 - Correction made to page 9 to show Dir. Locatelli declines the annual stipend.
 - Chief Bingham made note that we will be receiving a refund for the Annual Strike Team Leader class from the Chief's Association.
 - A portable projector was purchased to replace the old one for training.
 - (11) new sets of turnouts were purchased and split into two payments because it was too large of a singular transaction.
 - County financials were run as prior month end.
 - Dir. Scruggs and Chief Bingham will meet with the county and discuss a different financial statement.
 - Motion made by Dir. Scruggs to approve the payment of bills and payroll in the total of \$115,357.93, seconded by Dir. Presswood. The vote was unanimous. Motion carried.
- 6.0 Correspondence
 - None
- 7.0 Unfinished Business
 - .01 NERIS (National Emergency Response Information System)

- There were a total of 78 calls for July.
- There were a few calls that required mutual aid from neighboring agencies.

.02 Operational Analysis Discussion

- No discussion

.03 Board Policies & Procedures

- Dir. Scruggs is working on putting the Board Policies & Procedures into the final format to be reviewed by the rest of the board.

.04 Felton Fire Protection (FFPD Standing Update)

- Chief Bingham attended their board meeting and there was an offer given to one of the chief candidates and it was declined. As of now, they will be reaching out to a recruiting firm to assist in the recruitment and hiring process.
- Interim Chief Blum was asked to stay for an additional few months.

.05 Regional Next Generation (RING) Radio System (Standing Update)

- No update

.06 Finance committee update

Review FY 26'/27' draft budget

- Chief Bingham and Admin are working with the County to trace the movement of funds and identify what other items may have been moved or incorrectly recorded.
- Chief Bingham will reach out to the auditor for guidance on the discrepancies and whether an auditor or forensic accountant is the appropriate resource.
- Chief Bingham and Dir. Scruggs will reach out to Zach Pehling, auditor to discuss the forensic accountant vs. auditor question and determine what direction to take.
- Chief Bingham and Dir. Scruggs will meet with the county to discuss pulling different reports to show percentages of usage on the financial summary. Dir. Scruggs has an example from Zayante Fire.
- Admin will reach out to Zach Pehling to schedule Zach Pehling to come do the FY25 audit.

.07 Caltrans road closure (Standing Update)

- Chief Bingham gave an update on the handheld light controllers for the construction lights and is still waiting for a response from Caltrans.
- During the hard closures, there is a plan in place for emergency responses.

.08 Santa Cruz Sheriff Office (SCSO) lease contract

- Chief Bingham is still waiting for a response from Santa Cruz Sheriff Office (SCSO).

8.0 New Business

.01 Forensic Audit of district financials

- Dir. Locatelli and Dir. Robustelli suggested contacting Auditor Zach Pehling and seeking advice on what path to go.
- Chief Bingham and Dir. Scruggs will connect and meet with the auditor to start this process.

.02 CalPERS Unfunded Accrued Liability contribution FY

- The summary of key valuation was provided and there was a 3.5% savings by paying upfront.

.03 Transfer of surplus funds from end of FY25 to reserve accounts

- The reserve for the end of FY25 is \$198,573 and that is not counting Measure N.
- The board is directing Chief Bingham to bring a resolution to the next board meeting to move \$198,000 into reserve account 34351 Mobile Equipment.
- Motion made by Dir. Robustelli to approve the resolution to move surplus \$198,000, into reserve account 34351 mobile equipment seconded by Dir. Currier. The vote was unanimous. Motion carried.

.04 D&O Insurance Discussion

- Directors & Officers (D&O)
- Dir. Scruggs brought this discussion to the board to ask if the directors have insurance. Chief Bingham knows we used to and will look into if we still pay for the coverage.
- Chief Bingham is directed to contact the insurance company to make sure there is coverage for the directors and the officers.
- This will be added to the next board meeting under unfinished business and it will be titled errors and omissions.

9.0 Chief's Report

10.0 Adjournment to Closed Session

At any time during the regular session, the Board may adjourn to Closed Session in compliance with, and as authorized by, California Government Code Section 54956.9 and Brown Act, Government Code Section 54950. Members of the public will be given the opportunity to address any scheduled item prior to adjourning to closed session.

.01 Chief's Contract Renewal

Closed Session Note:

The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential close

11.0 Convene to Open Session

12.0 Report of Actions Taken in Closed Session

.01 Chief's Contract Renewal

- A performance evaluation template was chosen and a special meeting is set for Friday, August 14th.

13.0 Adjournment at 1:03pm