



BOULDER CREEK FIRE PROTECTION DISTRICT

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Board of Directors Minutes of the Board of Directors Meeting Regular Board Meeting July 29th, 2026

- 1.0 Convene Meeting/Roll Call
 - The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Locatelli on July 29th, 2026 at 9:00 A.M. Present were, Director Robustelli, Director Locatelli, Director Currier, Director Presswood, Director Scruggs, Fire Chief Bingham, and Admin Aileigh McCormack. No public members were present.
- 2.0 Additions and Deletions to Agenda
 - None
- 3.0 Oral Communications
 - None
- 4.0 Approval of Minutes
 - .01 Regular Board Meeting June 16th, 2026
 - No discussion
 - Motion made by Dir. Presswood to approve the minutes, from the Regular Meeting June 16th, 2026 seconded by Dir. Scruggs. The vote was unanimous. Motion carried.
- 5.0 Approval/Payment of Bills
 - .01 Approval/Payment of Bills and Review of Financials
 - Dir. Robustelli asked for a clarification on the purchase of a new tire for WT-2152. Chief Bingham explained it needed to be replaced after a fire response where the tire was destroyed.
 - Dir. Robustelli asked for clarification on the SCCFAIG payment. Chief Bingham explained it is for the District's worker's comp JPA annual premium.
 - Motion made by Dir. Robustelli to approve the payment of bills and payroll in the total of \$305,291.25, seconded by Dir. Scruggs. The vote was unanimous. Motion carried.
 - Dir. Scruggs suggested that the financials be run at the end of the prior month to the board meeting, rather than the closest date to the board meeting.
 - Dir. Scruggs and Chief Bingham will meet with the county to gather other financial statements that might help the directors better understand the district's financials.
 - Chief Bingham is going to work with Director Scruggs to gather quotes for an accountant to potentially help look into the financials.
- 6.0 Correspondence
 - .01 Letter of Support for the Forest Lakes Neighborhood Firewise
 - Chief Bingham shared the letter of support he wrote to assist Forest Lakes Neighborhood to apply for a grant.

- .02 Letter to Caltrans District requesting a solution to the construction delay at (3) locations along Hwy 9 when responding to emergencies
- Chief Bingham shared the letter he wrote to Gareth Gill, Resident Engineer for District 5 regarding the (3) traffic control concerns.
 - The board would like to add a standing item to the agenda to discuss Caltrans updates.
- 7.0 Unfinished Business

- .01 NERIS (National Emergency Response Information System)
- There were a total of 103 incidents for June.
- .02 Operational Analysis Discussion
- No discussion
- .03 Board Policies & Procedures
- Dir. Scruggs passed out policies and procedures packets a couple months back for review from the board members. Further discussion will be needed before adopting new policies.
 - Chief Bingham suggested having a review done by CSDA or GSRMA.
- .04 Station Artwork
- All the artwork has been hung up in the fire station hall.
- .05 Felton Fire Protection (FFPD Standing Update)
- FFPD is holding Chief interviews this week.
- .06 Regional Interoperable Next Generation (RING) Radio System and alternative radio system strategies update. Letter from RING project manager Jim Frawley showing project status and timeline.
- Jim Frawley provided a timeline of the project as of July 7th.
- .07 Finance committee update
Review FY 26'/27' draft budget
- The dollar amounts provided are the proposed numbers for FY 26'/27'
 - The May financials were provided as it was the last, most correct summary. A discussion took place where chief Bingham briefed the directors of some discrepancies found in the financial reporting system.

8.0 New Business

- .01 Resolution 26-05 Collect Taxes for Measure N
- The Special Assessment Charge Submission Guidelines was provided.
 - Motion made by Dir. Presswood to approve the adoption of Resolution 26-05 Collect Taxes for Measure N, seconded by Dir. Currier. The vote was unanimous. Motion carried.
- .02 Review of Santa Cruz County Sheriff's Office (SCSO) lease contract
- The ten year lease will be up in 2027. Chief Bingham will contact SCSO to verify their intent for a lease renewal.

9.0 Chief's Report

10.0 Adjournment to Closed Session

At any time during the regular session, the Board may adjourn to Closed Session in compliance with, and as authorized by, California Government Code Section 54956.9 and Brown Act, Government Code Section 54950. Members of the public will be given the opportunity to address any scheduled item prior to adjourning to closed session.

.01 Chief's Contract Renewal

Review template for Chief's performance evaluation

.02 Battalion Chief Promotion

Closed Session Note:

The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential close

11.0 Convene to Open Session

12.0 Report of Actions Taken in Closed Session

.01 Chief's Contract Renewal

Review template for Chief's performance evaluation

- No action taken

.02 Battalion Chief Promotion

- The board discussed the Battalion Chief promotion, approved the candidate and gave Chief Bingham direction to announce the new battalion chief

13.0 Adjournment at 1:09PM