



BOULDER CREEK FIRE PROTECTION DISTRICT

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Boulder Creek Fire Protection District
Minutes of the Board of Directors Meeting
Regular Meeting
November 09, 2021

- 1.0 Convene Meeting/Roll Call
The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Rogers on November 09, 2021 at 12:00 P.M. Present were Director Currier, Director Locatelli, Director Presswood, Director Robustelli, Director Rogers, and Fire Chief Bingham. Six public members were present.
- 2.0 Additions and Deletions to Agenda: None
- 3.0 Oral Communications: None
- 4.0 Approval of Minutes
 - .01 Regular Meeting October 12th, 2021
 - Motion made by Dir. Currier, seconded Dir. Presswood to approve minutes. Vote was unanimous. Motion carries
 - .02 Special Meeting October 14th, 2021
 - Motion made by Dir. Currier, seconded Dir. Presswood to approve minutes. Vote was unanimous. Motion carries
 - .03 Special Meeting October 28th, 2021
 - Motion made by Dir. Currier, seconded Dir. Presswood to approve minutes. Vote was unanimous. Motion carries
- 5.0 Approval/Payment of Bills
 - For financial statements, Dir. Locatelli is requesting to start pulling last month-end and not the date closest to the board meeting. All Directors agree.
 - Motion made by Dir. Robustelli, seconded by Dir. Presswood to approve current payment of the bills list total amount of \$30,909.71. This included \$11,269.93 in bills already paid; \$19,645.78 in regular payroll. Vote was unanimous. Motion carries.
- 6.0 Correspondence: Letter from Don Cole
- 7.0 Unfinished Business
 - .01 Covid-19 general update
 - Keep this as a standing item
 - .02 FEMA update verbal
 - Received 3 checks, waiting for 1 more check
 - .03 Boulder Creek Fire Department, Inc. (non-profit)

- Air bags received
- christmas trees will be happening
- .04 NFIRS Reports Participation - Month to date, and year to date included
 - Board acknowledged informational item
- .05 Jamison Creek Fire Station Update
 - Tabled until next January Regular Meeting

8.0 New Business

- .01 LAFCO Presentation for December Meeting
 - Board approved having Joe Serrano from LAFCO at the December regular meeting
 - Board encouraged to look at report online and prepare any questions the may have for Joe
- .02 ISO Report
 - Board acknowledged the verbal update from Chief Bingham.
- .03 BCFPD Pay night Discuss dinner and paynight payout
 - The Directors and Chief Bingahm discussed who were the top firefighters for call participation
 - Motion made by Dir. Locatelli to authorize payment to the volunteer firefighters for paynight, Seconded by Dir. Currier. Vote was unanimous. Motion carries.
- .04 FEMA update - Distribution of funds for personnel
 - Chief Bingham presented the amounts to pay firefighter personnel.
 - Directors request confirmation, in writing, from FEMA stating the Position of Fire Chief can receive overtime pay.
 - Motion made by Dir. Robustelli to pay firefighters and Fire Chief, pending confirmation from FEMA - if confirmation is not received, then Fire Chief will not be included in pay out, seconded Dir. Currier. Vote is unanimous. Motion carries.
- .05 Resolution 21-10, Transfer of Funds
 - Motion made by Dir. Locatelli to approve Resolution 21-10, seconded by Dir. Presswood. Vote was unanimous. Motion carries.
- .05 2019 Financial Audit completed by Don Cole
 - Board reviewed the 2019 Audit.
 - Motion made by Dir. Locatelli to accept the 2019 Audit, seconded by Dir. Robustelli. Vote was unanimous. Motion carries.

9.0 Chief's Report

- Administration
 - Meetings attended: County Chiefs, County EMSIA, (1) defensible space inspections
 - Two of the new firefighters have completed their live scan background check. We are awaiting their doctors physicals results
 - Submitted documents to Kondrasheff for review and a quote to audit our finances
 - Attended informal meeting with the Valley Chiefs
 - CZU Fire rebuild 730 Stewart Drive was finaled
 - Attended Chief Larkin's retirement lunch
 - Hosted Gene Meschi's celebration of life at our station
 - Attended FEMA close out meeting
- Operations
 - Started pre-fire plan for the Brookdale lodge
 - Participated in another joint valley Fire Districts training (Heavy vehicle rescue) I ran a command and control portion of the training

- o Opened our emergency operations center at the station for the last rain storm (turned into a good training opportunity)
- o Participated in the County of Santa Cruz's After Action Review for the storm activation of the County EOC
- Maintenance
 - o 2152 repaired
 - o Chain link fence repairs completed on the South property line.
 - o Deep cleaning in the upstairs and in sleeping quarters was completed. Next we will remove and replace cocking in the bathroom. Painting and patching of walls in the sleeping quarters is next.

10.0 Adjournment to Closed Session
.01 Fire Chief Contract Discussion

11.0 Convene to Open Session

12.0 Report of Actions Taken in Closed Session

- No reportable actions

13.0 Adjournment

- Meeting adjourned at 2:30 PM