



BOULDER CREEK FIRE PROTECTION DISTRICT

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Board of Directors
Minutes of the Board of Directors Meeting
Regular Board Meeting
January 9th, 2024

- 1.0 Convene Meeting/Roll Call
 - The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Locatelli on November 9th, 2024 at 9:00 A.M. Present were, Director Robustelli, Director Locatelli, Director Presswood, Director Currier, Director Scruggs, Fire Chief Bingham and Admin Aileigh McCormack. One Public Member was present. Chuck Wise
- 2.0 Additions and Deletions to Agenda:
 - None
- 3.0 Oral Communications
 - None
- 4.0 Approval of Minutes
 - .01 Regular Board Meeting December 12th, 2023
 - Dir. Robustelli would like to make an additional correction to the minutes from the previous meeting and clarify his appreciation of Chief Bingham and his involvement in all the CZU fire rebuilds.
 - Motion made by Dir. Robustelli to approve the minutes from the Regular Meeting December 12th, 2023, seconded by Dir. Presswood. Vote was unanimous. Motion carries.
 - Abstained by Dir. Scruggs as he was not appointed a board seat yet.
 - .02 Special Board Meeting January 2nd, 2023
 - Motion made by Dir. Robustelli to approve the minutes from the Special Meeting January 2nd, 2023, seconded by Dir. Currier. Vote was unanimous. Motion carries.
 - Abstained by Dir. Scruggs as he was not appointed a board seat yet.
- 5.0 Approval/Payment of Bills
 - .01 Approval/Payment of Bills
 - Dir. Robustelli asked for clarification on Scarborough charges and if they are all individual purchases or totaling up to one number. Chief Bingham explained that each charge was a different purchase.
 - Dir. Locatelli asked if there was any update on CalCard monthly payment of monthly statements and if we are able to pull the statement earlier and process it quicker to avoid late fees. Chief Bingham explained that Aileigh was able to pull the statement a week sooner and process it faster but now we have to wait and see when the county processes it on their end.
 - Dir. Robustelli requested a review of the Scarborough purchases and process we use to account for them. Chief Bingham will work with Dir. Robustelli.
 - We purchased two new portable radios at a reduced cost for a total savings of \$1200. These two portable radios were budgeted for this FY.

- Motion made by Dir. Robustelli to approve the payment of bills in the amount of \$44, 897.48, seconded by Dir. Currier. Vote was unanimous. Motion carries.
- Dir. Locatelli asked if Chief Bingham has contacted the district auditor to schedule a meeting for the current audit ending June 30th of 2023. Chief Bingham will schedule with him and ask him to come to the next regular meeting or set up a special meeting.

6.0 Correspondence

- None

7.0 Unfinished Business

.01 NFIRS / First Due report

- Chief Bingham reported the call participation has shown improvement.

.02 Repair of the fire station kitchen

- Chief Bingham was able to find a company who has done architectural drawings for us in the past and they shared the previous drawing of the station. Chief Bingham is working to obtain a digital file and to blow the drawing up for a larger view.
- Dir. Robustelli asked if Chief Bingham can leave the drawing empty after it is blown up so they are able to write in it.

.03 Station generator replacement

- Dir. Locatelli explained that we are still waiting for an energy audit and the company they have been working with had an unforeseen sickness so communication has been low due to that.
- Dir. Locatelli wants to know what this new generator will power and what will be needed. The board members and Chief will break down what facilities on this property will be powered or how to easily plug in to give power if it is not automatic.

.04 Flyers Fuel

- Chief Bingham updated on the status of our return from the State of California for tax paid, it will take about 4-6 weeks to receive the refund for the 2020 year.

.05 FEMA overtime payout to Chief Bingham

- Chief Bingham has contacted the district auditor to ask for his help to calculate the final number, including interest but there has been no answer yet. Chief Bingham will ask him to present this topic alongside his audit presentation.

8.0 New Business

- None

9.0 Chief's Report

Administration

- Meetings attended:
- EMSIA (working on a new ambulance reimbursement rate)
- AMR (meeting to discuss discounted rate for purchasing EMS equipment) BCFD Inc. is purchasing a new gurney for the new ambulance
- Netcom Task (policy review and review of operations/changes in CAD)
- BCFPD hosted Santa Cruz County Fire Chiefs Association

- Met with the steering committee for the County's radio infrastructure project (Fire Agencies are done with tech requests and RFP ready to complete)
- Final inspection for fire alarm (Heartmath Westpark facility)
- Meeting with the CDTFA regarding our diesel tax reimbursement (we are getting fully refunded)
- SCCFAIG Board workshop (review of policies and financial report)
- (1) Hall rental by public group
- MBARD (annual meeting with fire agency representatives) Code review and operations
- Heartmath (annual sit down)
- Finalized 18 students for this years 2024 Fire Internship
- Brown Act (we ordered books for each Board Director and the Fire Chief)
- Spoke with individual to purchase 2120 and the buyer pulled out and no longer wants to purchase

Operations

- Completed annual January 1st drill night of the year (training to resume)
- 2X County EOC - NWS seasonal weather briefing (incoming winter storms)
- Scheduled sand and sandbags to be delivered by the County of Santa Cruz Public Works to both the B.C. Golf Course and the Redwood Elementary locations.
- 2X BFFA Planning meeting (curriculum and instructor quals)
- 3 personnel flew to Los Angeles to conduct final inspection of the new ambulance
- Structure fire on Sylvan Way (good response numbers for our staff and great stop / loss mitigation)

Maintenance

- Met with North Glass to replace broken station window
- Met with several companies to quote window blind replacements for the Hall
- Vehicle inventories and mechanicals completed
- Stored holiday decorations and cleaned parking lot post Christmas tree sales
- Working on indoor organization of storage rooms
- Windshield wipers on all apparatus were replaced for the year
- Scheduling annual service for apparatus in progress

10.0 Adjournment at 10:36 am