



BOULDER CREEK FIRE PROTECTION DISTRICT

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Board of Directors
Minutes of the Board of Directors Meeting
Regular Board Meeting
July 9th, 2024

- 1.0 Convene Meeting/Roll Call
 - The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Locatelli on July 9th, 2024 at 9:00 A.M. Present were, Director Robustelli, Director Locatelli, Director Presswood, Director Currier, Director Scruggs, Fire Chief Bingham and Admin Aileigh McCormack. Two public members were present.
- 2.0 Additions and Deletions to Agenda
 - None
- 3.0 Oral Communications
 - Chuck Wise spoke on behalf of the Boulder Creek Fire District Social Dept.
 - The Model T will be undergoing service and maintenance.
 - There has been a recent discussion and decision to purchase a UTV for 911 calls due to the increasing need to get to harder to reach places/people. In the past the fire district has borrowed State Parks or privately owned UTVs. The board discussed the need to store the UTV behind the station under a canopy / cover and within camera view. It also needs to be secured to prevent theft.
 - Chief Bingham explained training and policies for use of the UTV will be developed.
 - BCFD Inc. is purchasing 100% of the UTV and it will be fully outfitted.
- 4.0 Approval of Minutes
 - .01 Regular Board Meeting June 11th, 2024
 - No corrections or deletions made.
 - Motion made by Dir. Robustelli to approve the minutes from the Regular Meeting June 9th, 2024, seconded by Dir. Presswood. Vote was unanimous. Motion carries.
- 5.0 Approval/Payment of Bills
 - .01 Approval/Payment of Bills and Review of Financials
 - Dir. Presswood suggested Dir. Scruggs split his annual stipend with retired Dir. Rogers since they both worked half the year. During last fiscal year, Dir. Rogers was on the board for 5 months and he should receive \$250 and Dir. Scruggs was on for 6 months and should receive \$300. The remaining amount will just stay in the account.
 - The Chief and Admin will work with the County to get everything sorted and clarified for our records. The check will be canceled.
 - Chief explained we purchased body armor and were unable to purchase helmets before fiscal year end, we will have to purchase those separately.
 - Motion made by Dir. Robustelli to approve the payment of bills in the amount of \$75,968.63 seconded by Dir. Currier. Vote was unanimous. Motion carries.

- 6.0 Correspondence
- BCRPD sent a letter with items they wish to discuss access issues and lease/rental agreements that are currently in place between the BCRPD Board and BCFPD Board.
 - The sub committee is Chief Bingham, Dir. Currier and Dir. Locatelli.
 - Chief Bingham is working with Hallie Greene to find a time to set a meeting.
- 7.0 Unfinished Business
- .01 NFIRS / First Due reports
- A total of 85 incidents were responded to in the month of June.
- .02 Repair of the fire station kitchen
- Bill Kempf was able to send us a partial CAD drawing for the kitchen. Waiting on the final drawing.
- .03 Station generator replacement
- A message from Giant Electric is provided regarding prices on generators.
 - The current system has the capacity to run the firehouse, rec district, siren, etc. this was demonstrated during the CZU fire.
 - Chief Bingham is looking for direction to gather the cost and size of the generator wanted.
 - Dir. Robustelli is wanting to work with local companies.
 - Chief Bingham and Dir. Locatelli set up a meeting with Giant Electric to clarify what is wanted/needed and gather quotes.
- .04 Website Compliance check
- Scored 100% for website compliance
- .05 Apparatus replacement schedule committee
- Chief Bingham has gathered enough information that a sub committee date can be set.
- .06 Budget committee / Excess funds from past FY move to reserve accounts
- Dir. Presswood briefed the board that there was an excess amount of \$925,000 at the end of last fiscal year and excess of \$425,000 the year prior adding up to slightly over a million.
 - Finance subcommittee will discuss and bring a recommendation for the board to review.
- .07 P-004 Stipends and Wages committee. Possible action by board
- The sub committee reported it is looking to make changes to the current pay for calls, BC and Captain stipends and drills.
 - Ranges for increasing pay per call, training and officer stipends were provided in the board packet.
 - The board agreed to set a goal for next month to make a decision on the raise.
- .08 Subcommittee review of lease with BCRPD
- This topic was talked about under correspondence. No date has been set to meet at this time.
- 8.0 New Business
- .01 Historical Society "Blue Plaque" for office building

- Lisa Robinson approached Dir. Presswood and asked if the district would be interested in applying for a historical plaque for the office building. It costs around \$250.
- No action was taken

9.0 Chief's Report

10.0 Adjournment at 11:10AM