

**BOULDER CREEK FIRE PROTECTION DISTRICT**

**13230 Central Avenue, Boulder Creek CA 95006 · Office: (831) 338-7222 · Fax: (831) 338-7226**

Board of Directors

Minutes of the Board of Directors Meeting

Regular Board Meeting

March 11th, 2025

1.0 Convene Meeting/Roll Call

* The Regular Board meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Chairman Locatelli on March 11th, 2025 at 9:00 A.M. Present were, Director Robustelli, Director Locatelli, Director Currier, Director Presswood, Director Scruggs, Fire Chief Bingham and Admin Aileigh McCormack. One public member was present. Leilani Folkner

2.0 Additions and Deletions to Agenda

* None

3.0 Oral Communications

* Chief Bingham shared an email from Leilani Folkner who is running for LAFCO seat.

4.0 Approval of Minutes

 .01 Regular Board Meeting February 18th, 2025

* No discussion
* Motion made by Dir. Currier to approve the minutes from the Regular Meeting February 18th, 2025, seconded by Dir. Presswood. Vote was unanimous. Motion carries.

5.0 Approval/Payment of Bills

.01 Approval/Payment of Bills and Review of Financials

* Motion made by Dir. Robustelli to approve the payment of bills and payroll in the total of $69,216.81, seconded by Currier. Vote was unanimous. Motion carries.

6.0 Correspondence

* Leilani Folkner shared her resume and history in the SLV area. She is looking to join LAFCO as social dist. the fire seat and is seeking votes from the BCFD Board Members.
* A special board meeting is scheduled for March 24th at 11AM to vote on the LAFCO seat.

7.0 Unfinished Business

.01 NFIRS / First Due reports

* Chief Bingham shared there is a new software system taking place of NFIRS/First Due and there will be a transition over the next year.
* There were 102 incidents in February.
* Dir. Robustelli acknowledged the increase in participation numbers.

.02 Repair of the fire station kitchen

* Bill Kempf completed the updated plans and copies were handed out.
* A meeting will be scheduled for the committee to meet soon.

.03 Station generator replacement

* Chief Bingham shared an email from Rich Slade and the information he provided about an unexpected tariffs charge of $776 on the generator.
* The board would like to continue moving forward with the installation of the generator and Chief Bingham and Dir. Locatelli will talk to Rich Slade about the tariff payment.
* A special meeting will be scheduled before March 26th to make a decision on the tariff charge.

.04 Policy B-001 Investment of District Funds

* Chief Bigham found a law firm to take a look over both policies. A copy of an edited version from the firm was provided.
* Chief Bingham suggested the adoption of B-001 Investment of District Funds after the edits are completed.
* Motion made by Dir. Robustelli to approve the adoption of B-001 Investment of District Funds with the changes made by the attorney, seconded by Presswood. Vote was unanimous. Motion carries.

 .05 Policy B-002 Reserve Accounts

* The Board directed Chief Bingham to work with the attorney on Policy B-002 Reserve Accounts to make additional changes. It will be brought back next month to review.

8.0 New Business

 .01 Special board workshop

* A strategic planning workshop will be held to help plan future financial decisions, goals and changes to be made.
* A special board meeting is scheduled for March 24th at 11AM to vote on the LAFCO seat.
* A special board meeting is scheduled for April 28th at 11AM to hold a strategic planning board workshop.

9.0 Chief’s Report

10.0 Adjournment at 11:23AM