

Board of Directors
Boulder Creek Fire Protection District
Agenda

MEETING: Boulder Creek Fire Protection District

DATE: November 20th, 2018

TIME: 8:00 a.m.

PLACE: Boulder Creek Fire District Office
13230 Central Avenue
Boulder Creek CA 95006

AGENDA:

- 1.0 Convene Meeting/Roll Call
Chairperson of the Board of Directors calls the meeting to order.
District Secretary calls the roll of Board of Directors.
- 2.0 Additions and Deletions to Agenda:
Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).
- 3.0 Oral Communications:
This portion of the agenda is reserved for Oral Communications by the public for items which are not on the agenda. Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, presentations must not exceed (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented. However, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record.
- 4.0 Approval of Minutes of Board Meeting October 22nd & October 31st 2018
- 5.0 Approval/Payment of Bills
- 6.0 Correspondence
None

- 7.0 Unfinished Business
 - Members of the public will be given the opportunity to address each scheduled item prior to Board action. The Chairperson of the Board may establish at item limit for members of the public to address the Board on agenized items.
 - .01 Adopt Policy P-031, Mentorship Program
 - .02 Long Term Financial Planning

- 8.0 New Business
 - .01 Resolution 18-12, resolution to surplus 2003 Ford Expedition
 - .02 Surplus of center console from 2018 Chevrolet truck.
 - .03 Resolution 18-13, resolution approving transfer of funds
 - .04 Approval of Annual Payroll

- 9.0 Chief's Report
 - a. Administration
 - b. Operations
 - c. Maintenance
 - d. Other

- 10.0 Closed Session
 - .01 Fire Chief Performance Review

- 11.0 Adjournment
 - In compliance with the requirements of Title II of the American Disabilities Act of 1990, the Boulder Creek Fire District requires that any person in need of any type of special equipment, assistance or accommodations(s) in order to communicate at the District's Public Meeting, an contact the District Secretary's Office at (831) 338-7222 a minimum of 72 hours prior to the scheduled meeting. Agenda documents may be reviewed in the office of the Boulder Creek Fire District, 13230 Central Avenue, Boulder Creek CA 95006.

Boulder Creek Fire Protection District
Minutes of Board of Directors Meeting
October 22nd, 2018

1.0 Convene Meeting/Roll Call

The regular meeting of the Board of Directors of the Boulder Creek Fire Protection District was called to order by Vice Chair Presswood at the Boulder Creek Fire District Office on Monday, October 22nd 2018 at 9:00 a.m. Present were Vice Chair Presswood, Director Currier, Director Robustelli, Chief McClish, and Secretary Vickers. Director Locatelli was on his way and arrived at 9:19am. Chairman Rogers was absent. Motion made by Dir. Currier and seconded by Dir. Robustelli to approve Dir. Rogers absence as excused. Vote was unanimous.

2.0 Additions and Deletions to Agenda: None

3.0 Oral Communications: None

4.0 Approval of Minutes of Board Meeting September 11th & 25th 2018.

Motion made by Dir. Robustelli and seconded by Dir. Currier to approve minutes of September 11th 2018 with corrected change. Dir. Presswood abstained. Vote was unanimous. Motion made by Dir. Robustelli and seconded by Dir. Currier to approve minutes of September 25th 2018. Dir. Presswood abstained. Vote was unanimous.

5.0 Approval/Payment of Bill

Motion made by Dir. Currier and seconded by Dir. Robustelli to approve the current payment of the bill list total amount of \$86,463.54. This included \$28,790.67 in payroll, and \$57,672.87 in bills already paid. Vote was unanimous.

6.0 Correspondence

01 Letter from Felton Fire regarding funds for MDC/Connectivity project
Informational letter explaining the funds coming from a grant for the cradle points.

7.0 Unfinished Business: None

8.0 New Business

.01 Review of Policy P-031, Mentorship Program

Chief presented the mentorship program policy created from an idea brought forth from Firefighter Parker Hill. The idea had positive feed back from Captions. The mentorship program pairs new firefighters with veterans. Policy to be voted on at November board meeting.

9.0 Chief's Report

**Chief's Report September
Administration**

- .01 Sent Notice of Award and roofing contract to Andy's Roofing Co., Inc. Received signed copy of contract back and sent Notice to Proceed.
- .02 Completed 2018-2019 draft budget.

.03 Completed and mailed documentation for VFA grant and received approval to purchase.

.04 Helmet cam/social media policy – No update

Operations

.01 Firefighters Mitchel Sihler, Tyler Goedeck, Andy Wise, Jacob Clausen & Kurtis Rogers have completed all requirements and are now probationary Firefighters. Firefighter Dan Biagiotti has also returned as a Firefighter. There are now 6 Firefighters living at the station.

Maintenance

.01 PTO replaced on 2152, CAFS issue resolved on 2136 and several other smaller repairs completed on apparatus. Annuals started on other engines.

.02 Station Electrical Review – No Update

Other

.01 Attended the following meetings – Netcom Users, Basic Firefighter Academy, budget committee & County Chiefs. Also met with supervisor McPherson regarding Measure G.

.02 Completed defensible space inspection for 14150 Hwy. 9 and 265 W. Hilton

.03 Survey of Fire Station completed by Santa Cruz County Elections Department.

.04 Participated in setting up, breaking down and working at the Summer BBQ.

.05 Storage Container – No Update

.06 Facilities Planning Committee – No Update

Chiefs Report October

Administration

.01 2018-2019 budget submitted to SC County and successfully / correctly uploaded to system.

.02 Completed documentation for Assistance for Firefighters Grant. BEN, FEL, ZAT, APT and Central Fire are participating in regional grant for portable radios. Boulder Creek will be host agency for the grant.

.03 Nearly completed Evacuation Zone Information Sheets.

.04 Prepped for annual audit and completed field work with auditor.

.05 Helmet cam/social media policy – No update

Operations

.01 Completed TB testing and flu shots for personnel.

Maintenance

.01 Completed annuals on 2111 and 2110. Replaced tires on 2166. Repairs made on 2166 center console intermittently not working. Completed several other smaller repairs completed on apparatus.

.02 Scheduled apparatus pump testing for November.

.03 Completed ladder testing on all ladders, completed roof replacement on fire station and generator shed. Kitchen hood system serviced along with annual fire extinguisher service.

.04 Station Electrical Review – No Update

Other

- .01 Attended the following meetings – Fire Prevention Officers, Netcom Task Team (2), District Council & County Chiefs.
- .02 Completed and participated with Fire Prevention Week at BCE and SLE.
- .03 Completed 2 days of Jury Duty.
- .04 Completed underground inspection for Monan Way
- .05 Attended John Bridges badge pinning at Scotts Valley Fire,
- .06 Storage Container – No Update
- .07 Facilities Planning Committee – No Update

10.0 Closed Session

Tabled to the November meeting.

11.0 Adjournment

The meeting was adjourned at 9:20am

Bob Presswood, Vice Chairman

Pearl Vickers, Secretary

BOULDER CREEK FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
SPECIAL BOARD MEETING MINUTES
Wednesday, October 31st, 2018

Purpose of the meeting was to discuss long term financial planning.

1.0 Meeting was called to order at 10:00 a.m. by Chairman Rogers. Directors Currier, Locatelli, Presswood, Robustelli and Rogers were present along with Chief McClish and Tracy New former business manager for Aptos/ La Selva Fire district.

2.0 Discuss Long Term Financial Planning

Tracy New was introduced to the Board. She is volunteering her time to help put together a long range financial plan to coincide with our adopted replacement schedule. She was told the boards perspective for transparency and fiscal management. She will be working with the Chief to update the current replacement schedule and to project future pricing of apparatus and equipment. She will also project Measure N funds to see if they will meet the need in the next 5-10 years.

There being no further items on the agenda, the meeting was adjourned a 11:00 a.m.

Rick Rogers, Board Chairman

Kevin McClish, Chief, Acting Secretary

BOULDER CREEK FIRE PROTECTION DISTRICT
 BILLS APPROVED FOR PAYMENTS 10/23/18-11/20/18
 FISCAL YEAR 2018-2019

PAYROLL

Acct	Vendor	Description	Amount	
51000	McClish, Kevin	Chief	11,890.32	
51000	Wise, Chuck	Battalion Chief	\$550.00	
51000	Vega, Gabe	Battalion Chief	\$550.00	
51000	Bingham, Mark	Captain	\$350.00	
51000	Everly, Kevin	Captain	\$350.00	
51000	Lipperd, Scott	Captain	\$350.00	
51000	Presley, Heather	Captain	\$350.00	
51000	McCormack, Ryan	Maintenance Worker	\$2,400.00	
51000	Vickers, Pearl	Administrative Secretary	\$1,479.60	
51010	Cole, Hunter	Day Help	\$136.00	
51010	Scruggs, Robert	Day Help	\$408.00	
51010	Slaughter, Ben	Day Help	\$136.00	
51010	Warner, Ebin	Day Help	\$544.00	
52010	OASO	Social Security	\$553.45	
53015	Unemployment	Unemployment Insurance	\$24.64	
		Total:		20,072.01

BILLS PAID 10/26/18

61110	CURTIS	CURTIS- SCHEDULE A TURNOUTS	2,167.83	
62010	EMT CERT FUND	EMT CERT FUND- WISE EMT CERT.	75.00	
62010	SCC HEALTH SERVICES	SCC HEALTH SERVICES- WISE EMT CERT.	100.00	
61725	US BANK EQUIPMENT	US BANK EQUIPMENT- COPIER	132.35	
		Total:		2,475.18

BILLS PAID 11-02-18

62316	CLOUD 1 SOLUTIONS, INC.	CLOUD 1 - COMPUTER MAINTENANCE	800.00	
61845	SCARBOROUGH LUMBER	SCARBOROUGH- SUPPLIES	779.90	
61215	SILKE COMMUNICATIONS	SILKE- ANTENNAS FOR NEW COMMAND VEHICLE	170.12	
	US BANK	US BANK CREDIT CARD STATEMENT	3,546.83	
		Total:		5,296.85

BILLS PAID 11-09-18

61730	ALL STAR FIRE EQUIPMENT	ALL STAR- VOICE AMP BRACKET	41.23	
62223	BAYSIDE OIL, LL, INC.	BAYSIDE OIL- ABSORBENT	25.36	
61720	BURTON'S FIRE	BURTON'S FIRE- PUMP TESTING	1,422.80	
61720	BURTON'S FIRE	BURTON'S FIRE- 2110 PRIMER REBUILD KIT	71.69	
61720	BOULDER CREEK AUTO	BOULDER CREEK AUTO- SUPPLIES	292.00	
62223	COAST PAPER & SUPPLY	COAST PAPER & SUPPLY- SUPPLIES	112.84	
61720	HOSE SHOP	HOSE SHOP- 2110 HOSE	28.84	
61110	MED-TECH RESOURCE	MED-TECH- PPE BAGS	1,010.12	
61215	SILKE COMMUNICATIONS	SILKE- 6 NEW PAGERS	4,013.90	
61845	WINCHESTER AUTO	WINCHESTER AUTO- SUPPLIES	1,209.55	
		Total:		8,228.33

BILLS PAID 11-16-18

62225	APTIRIS	APTIRIS- FIRST CLASS EMAIL	3,300.00	
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86110 ANDY'S ROOFING	ANDY'S ROOFING	94,535.45	
61221 AVAYA	AVAYA- PHONE	129.65	
62223 BATTERIES PLUS	BATTERIES PLUS	292.90	
6110 CURTIS	PPE GLOVES	1,122.98	
53010 FDAC EBA	FDAC- LIFE INSURANCE DECEMBER	23.00	
53101 HEALTH CARE DENTAL	00/00003676/1038DC2CA -DECEMBER-BCFD	160.99	
61720 HI-TECH EVS	HI-TECH- 2166 ELECTRICAL REPAIRS	4,231.34	
61720 MOUNTAIN MECHANICS	MOUNTAIN MECHANICS- 2102 SERVICE	116.90	
62367 SCOMC	SCOMC- FLU/ TB SHOTS	880.00	
61720 WATTCO	WATTCO- 2136 LIGHT	66.90	
86209 WEST-MARK	WEST-MARK- ADVANCE CHASSIS PAYMENT	137,153.00	
	Total:		242,013.11
	Grand Total:		278,085.48

BOULDER CREEK FIRE PROTECTION DISTRICT
US BANK APPROVED FOR PAYMENTS
FISCAL YEAR 2018-2019

US BANK STATEMENT PAID 11-02-18

61221	US BANK	US BANK....4148 VERIZON	337.04
61221	US BANK	US BANK....4148 COMCAST	472.59
61221	US BANK	US BANK....4148 Vota Call	118.59
61310	US BANK	US BANK....4148 REDWOOD KEG- FIRE PREVENATION LUNCH	125.52
61310	US BANK	US BANK....4148 TRADER JOES- LUNCH FOR FIRE CHIEF ADMIN MEETI	58.51
61720	US BANK	US BANK....4148 PETERSON- OIL PAN GASKET 2110	68.32
61720	US BANK	US BANK....4148 MOORE 2120 DOORCATCH	49.79
61720	US BANK	US BANK....4148 SKIP'S 2166 TIRES	1,181.79
61720	US BANK	US BANK....4148 OEM- 2120 LATCH	27.94
61730	US BANK	US BANK....4148 SC ELECTRONICS- REPAIR HURST TAK ADAPTER	50.00
61730	US BANK	US BANK...4148 UPS STORE- SHIPING ALTERNATOR FOR REPAIR	16.21
61845	US BANK	US BANK....4148 GREENWASTE	201.26
62221	US BANK	US BANK....4148 POST OFFICE	85.46
62358	US BANK	US BANK....4148 MISSION LINEN	80.68
62381	US BANK	US BANK....4148 DAN DAWSON HOSTING	194.00
62888	US BANK	US BANK....4148 SIMSHARE- TRAINING SOFTWARE	74.95
62888	US BANK	US BANK....4148 APPLE STORAGE FOR NOVEMBER	0.99
62914	US BANK	US BANK....4148 CABRILLO FEE'S/TRANSCRIPT- VEGA	17.00
63070	US BANK	US BANK...4148 SAN LORENZO VALLEY WATER	141.47
63070	US BANK	US BANK...4148 PG & E	244.72
Grand Total US BANK			3,546.83



P.O. BOX 6343
FARGO ND 58125-6343



ACCOUNT NUMBER 4246 0445 5565 4148
STATEMENT DATE 10-22-2018
AMOUNT DUE \$16,170.58
NEW BALANCE \$16,170.58
PAYMENT DUE ON RECEIPT

000000363 01 SP 0.510 106481770226005 P
BOULDER CREEK FIRE
ATTN KEVIN MCCLISH
13230 CENTRAL AVE
BOULDER CREEK CA 95006-9125

AMOUNT ENCLOSED
\$

Please make check payable to "U.S. Bank"

Received 10/31/18
KCL

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

4246044555654148 001617058 001617058

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY									
BOULDER CREEK FIRE 4246 0445 5565 4148	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New = Balance	
Company Total	\$12,618.50	\$3,583.83	\$0.00	\$0.00	\$5.25	\$37.00	\$0.00	\$16,170.58	

CORPORATE ACCOUNT ACTIVITY				
BOULDER CREEK FIRE 4246-0445-5565-4148				TOTAL CORPORATE ACTIVITY
				\$5.25
Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-22	10-22		LATE PAYMENT CHARGE	5.25

NEW ACTIVITY					
KEVIN MCCLISH 4246-0441-0210-9257		CREDITS \$0.00	PURCHASES \$3,044.41	CASH ADV \$0.00	TOTAL ACTIVITY \$3,044.41
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
09-25	09-25	24692168268100457367210	COMCAST CALIFORN CS 1X 800-266-2278 CA	86.51	
09-26	09-26	24692168269100009601784	COMCAST CALIFORN CS 1X 800-266-2278 CA	386.08	
10-01	09-28	24801668271027012969705	VOTACALL 781-693-0600 MA	118.59	
10-02	10-01	24692168274100222787736	PG&E/EZ-PAY 800-743-5000 CA	220.56	
10-02	10-01	24692168274100222787835	PG&E/EZ-PAY 800-743-5000 CA	24.16	

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4246-0445-5565-4148		ACCOUNT SUMMARY	
		STATEMENT DATE 10/22/18	DISPUTED AMOUNT .00	PREVIOUS BALANCE PURCHASES & OTHER CHARGES
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335	AMOUNT DUE 16,170.58		CASH ADVANCES	.00
			CASH ADVANCE FEES	.00
			LATE PAYMENT CHARGES	5.25
			CREDITS	37.00
			PAYMENTS	.00
			ACCOUNT BALANCE	16,170.58



Company Name: BOULDER CREEK FIRE
Corporate Account Number: 4246 0445 5565 4148
Statement Date: 10-22-2018

NEW ACTIVITY						
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
10-04	10-03	24445008277000665914133	USPS PO 0508820093 BOULDER CREEK CA <i>62221</i>		6.70	
10-04	10-03	24492158276637119301452	DDHOSTING.NET DAN DAWS DDHOSTING.NET OR <i>62381</i>		194.00	
10-09	10-08	24492158281637365388842	SIMSUSHARE.COM HTTPSSIMSUSHA PA <i>62388</i>		74.95	
10-10	10-10	24692168283100009551593	PETERSON TRUCKS SM 408-686-1195 CA <i>61720</i>		68.32	
10-11	10-10	24492158283894210296476	MOOREINDUST 513-874-0701 OH <i>61720</i>		49.79	
10-15	10-12	24224438286101001664120	SKIP'S TIRE SCOTTS SCOTTS VALLEY CA <i>61720</i>		1,181.79	
10-15	10-12	24445008285200077402830	OEM HARDWARE GROUP 847-296-4500 IL <i>61720</i>		27.94	
10-15	10-11	2476501828520000000074	REDWOOD KEG LIQUORS BOULDER CREEK CA <i>61310</i>		125.52	
10-16	10-15	24412898288027012448754	SAN LORENZO WATER VALLEY 831-338-2153 CA <i>63070</i>		28.27	
10-16	10-15	24412898288027012448853	SAN LORENZO WATER VALLEY 831-338-2153 CA <i>63070</i>		113.20	
10-17	10-16	24692168289100478732686	VZWLSS*IVR VB 800-922-0204 FL <i>61221</i>		337.04	
10-22	10-19	24692168292100335925411	APL*ITUNES.COM/BILL 800-275-2273 CA <i>62888</i>		0.99	
RYAN MCCORMACK			CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
4246-0446-0009-2823			\$0.00	\$144.97	\$0.00	\$144.97
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
09-26	09-25	24445008269000650945837	USPS PO 0508820093 BOULDER CREEK CA <i>62221</i>		78.76	
10-08	10-05	24445008278300360054592	SANTA CRUZ ELECTRONICS, 1 SANTA CRUZ CA <i>60730</i>		50.00	
10-08	10-05	24692168279100748341294	THE UPS STORE 0833 SCOTTS VALLEY CA <i>62221</i>		16.21	
PEARL VICKERS			CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
4246-0446-0057-8615			\$0.00	\$340.45	\$0.00	\$340.45
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
09-25	09-24	24492158268027999059216	MISSION LINEN 805-963-1841 CA <i>62358</i>		40.34	
10-03	10-02	24224438276101030763721	GREENWASTE RECOVER 408-971-5835 CA <i>60845</i>		201.26	
10-03	10-02	24492158276027961302958	MISSION LINEN 805-963-1841 CA <i>62358</i>		40.34	
10-17	10-16	24493988290191000595880	TRADER JOE'S #064 QPS CAPITOLA CA <i>61310</i>		58.51	
GABE VEGA			CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
4246-0446-0062-7644			\$37.00	\$54.00	\$0.00	\$17.00
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
10-17	10-16	24275398289900013300016	CABRILLO COLLEGE WEB RE 831-4775645 CA <i>62914</i>		47.00	
10-17	10-16	24761978289083324504673	COLLEGE TRANSCRIPT 847-716-3000 IL <i>62914</i>		7.00	
10-18	10-17	74275398290900013400115	CABRILLO COLLEGE WEB RE 831-477-5645 CA <i>62914</i>		37.00CR	

Department: 00000 Total: \$3,546.83
 Division: 00000 Total: \$3,546.83

Balance Sheet

Criteria: As Of = 10/31/2018; Fund = 76470

G/L Account	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	End Balance
Fund 76470 -- BOULDER CREEK FIRE PROTECTION					
ASSET ACCOUNTS					
101	EQUITY IN POOLED CASH	1,740,773.29	51,949.75	(285,229.00)	1,507,494.04
102	IMPREST CASH	100.00	0.00	0.00	100.00
161	LAND	300,295.00	0.00	0.00	300,295.00
162	STRUCTURES AND IMPROVEMENTS	1,322,541.00	0.00	0.00	1,322,541.00
164	EQUIPMENT	1,898,798.00	0.00	0.00	1,898,798.00
182	AMNTS TO BE PROVIDED	80,612.00	0.00	0.00	80,612.00
	Total ASSET ACCOUNTS	5,343,119.29	51,949.75	(285,229.00)	5,109,840.04
LIABILITY & EQUITY ACCOUNTS					
201	VOUCHERS PAYABLE (VENDOR)	(6,559.18)	175,473.88	(168,914.70)	0.00
207	SALARIES AND BENEFITS PAYABLE	(12,851.57)	12,851.57	0.00	0.00
208	COMPENSATED ABSENCES	(11,792.00)	0.00	0.00	(11,792.00)
209	NET PENSION LIABILITY	(68,820.00)	0.00	0.00	(68,820.00)
240	STALE DATED WARRANTS LIABILITY	(1,049.68)	0.00	0.00	(1,049.68)
341	FUND DATED WARRANTS LIABILITY	(100.00)	0.00	0.00	(100.00)
342	FUND BAL-NONSPENDABLE	(1,281,528.00)	497,194.00	(579,515.00)	(1,363,849.00)
344	FUND BAL-COMMITTED	(438,784.86)	575,830.82	(279,641.32)	(142,595.36)
348	FUND BALANCE	(3,521,634.00)	0.00	0.00	(3,521,634.00)
	INVESTMENT IN GENERAL FIXED AS				
	Total LIABILITY & EQUITY ACCOUNTS	(5,343,119.29)	1,261,350.27	(1,028,071.02)	(5,109,840.04)
	Total Fund 76470	0.00	1,313,300.02	(1,313,300.02)	0.00

Revenue Actual Transactions

Criteria: PostOn = 10/1/2018..10/31/2018; EntryDate = 10/1/2018..10/31/2018; Fund = 76470, 76475; Summarize by = Fund,Character

FY	FM	Posted	Entry Date	Fund	GLKey	Organization	GL Obj	Amount	Description
Fund 76470 -- BOULDER CREEK FIRE PROTECTION									
Character 01 -- TAXES									
2019	04		10/10/18	76470	680810	68080000	40142	1.99	Aug 18 Default Secured Supplem
2019	04		10/10/18	76470	680810	68080000	40143	1.10	Aug 18 Default Secured Supplem
2019	04		10/10/18	76470	680810	68080000	40150	0.75	Jul 2018 Sec Supp Correction
2019	04		10/10/18	76470	680810	68080000	40150	891.58	Aug 18 Current Secured Supplem
2019	04		10/10/18	76470	680810	68080000	40160	38.26	Aug 18 Default Secured Supplem
2019	04		10/11/18	76470	680810	68080000	40142	5.03	Sep 18 Default Secured Supplem
2019	04		10/11/18	76470	680810	68080000	40143	5.94	Sep 18 Default Secured Supplem
2019	04		10/11/18	76470	680810	68080000	40150	748.64	Sep18 Current Secured Suppleme
2019	04		10/11/18	76470	680810	68080000	40160	46.62	Sep 18 Default Secured Supplem
2019	04		10/12/18	76470	680810	68080000	40110	17,145.47	Jul-Aug18 Current Unsec NonSup
2019	04		10/12/18	76470	680810	68080000	40192	29.34	Jul-Aug18 Current Unsec NonSup
2019	04		10/15/18	76470	680810	68080000	40130	110.67	Jul-Aug18 Default Unsecured No
Total Character 01								19,025.39	
Character 10 -- REV FROM USE OF MONEY & PROP									
2019	04		10/31/18	76470	680810	68080000	40430	2,241.59	Apportion interest
Total Character 10								2,241.59	
Character 19 -- CHARGES FOR SERVICES									
2019	04		10/4/18	76470	680810	68080000	41306	300.00	PLN 10/03/2018
Total Character 19								300.00	
Character 23 -- MISC. REVENUES									
2019	04		10/5/18	76470	680810	68080000	42384	673.20	MONTEREY BAY AIR ANNUAL RENT
2019	04		10/19/18	76470	680810	68080000	42384	190.00	FIRE PLAN
2019	04		10/12/18	76470	680810	68080000	42384	1,810.20	RENT
Total Character 23								2,673.40	
Total Fund 76470								24,240.38	

Run: 11/14/2018 3:25 PM Includes transactions posted through: 11/14/2018

Expenditure Actual Transactions

Criteria: PostOn = 10/1/2018..10/31/2018; EntryDate = 10/1/2018..10/31/2018; Fund = 76470, 76475; Summarize by = Fund, Object

FY	FM	Posted	Entry Date	Batch ID	Document	Fund	GLKey	GL Obj	Organization	Amount	Description
Fund 76470 -- BOULDER CREEK FIRE PROTECTION											
Object 51000 -- REGULAR PAY-PERMANENT											
2019	04	10/24/18	10/24/18	AYROLL1024	PAYPERIOI76470	680810	51000	68080000		6,684.96	PAYPERIOD 22PAYDATE 10262018
2019	04	10/10/18	10/10/18	AYROLL1010	PAYPERIOI76470	680810	51000	68080000		6,613.03	PAYPERIOD 21PAYDATE 10122018
Total Object 51000										13,297.99	
Object 51010 -- REGULAR PAY-EXTRA HELP											
2019	04	10/10/18	10/10/18	AYROLL1010	PAYPERIOI76470	680810	51010	68080000		1,829.00	PAYPERIOD 21PAYDATE 10122018
2019	04	10/24/18	10/24/18	AYROLL1024	PAYPERIOI76470	680810	51010	68080000		1,744.00	PAYPERIOD 22PAYDATE 10262018
Total Object 51010										3,573.00	
Object 52010 -- OASDI-SOCIAL SECURITY											
2019	04	10/24/18	10/24/18	AYROLL1024	PAYPERIOI76470	680810	52010	68080000		276.23	PAYPERIOD 22PAYDATE 10262018
2019	04	10/10/18	10/10/18	AYROLL1010	PAYPERIOI76470	680810	52010	68080000		277.22	PAYPERIOD 21PAYDATE 10122018
Total Object 52010										553.45	
Object 52015 -- PERS											
2019	04	10/10/18	10/10/18	AYROLL1010	PAYPERIOI76470	680810	52015	68080000		1,213.76	PAYPERIOD 21PAYDATE 10122018
2019	04	10/24/18	10/24/18	AYROLL1024	PAYPERIOI76470	680810	52015	68080000		1,213.76	PAYPERIOD 22PAYDATE 10262018
Total Object 52015										2,427.52	
Object 53010 -- EMPLOYEE INSURANCE & BENEFITS											
2019	04	10/10/18	10/10/18	BT11139	OCT18HLTI76470	680810	53010	68080000		3,717.87	BOULDER CREEK FIRE OCT 2018
2019	04	10/12/18	10/12/18	HV12101018A	DUS3380 76470	680810	53010	68080000		(330.76)	TOMLIN INSURANCE PREMIUM
2019	04	10/15/18	10/15/18	OH322771	DENTAL 1076470	680810	53010	68080000		160.99	00/00003676/1038DC2CA-NOV
2019	04	10/15/18	10/15/18	OH322771	LIFE 11-18 76470	680810	53010	68080000		23.00	LIFE INS NOV
Total Object 53010										3,571.10	
Object 53015 -- UNEMPLOYMENT INSURANCE											
2019	04	10/10/18	10/10/18	AYROLL1010	PAYPERIOI76470	680810	53015	68080000		13.21	PAYPERIOD 21PAYDATE 10122018
2019	04	10/24/18	10/24/18	AYROLL1024	PAYPERIOI76470	680810	53015	68080000		11.43	PAYPERIOD 22PAYDATE 10262018
Total Object 53015										24.64	
Object 61110 -- CLOTHING & PERSONAL SUPPLIES											
2019	04	10/26/18	10/26/18	OH325273	INV 22520276470	680810	61110	68080000		2,167.83	SCHEDULE A TURNOUTS
2019	04	10/23/18	10/23/18	OH324802	223155 76470	680810	61110	68080000		7,370.40	SCED. A TURNOUTS
2019	04	10/23/18	10/23/18	OH324802	224169 76470	680810	61110	68080000		3,938.55	WILDLAND PPE
2019	04	10/1/18	10/1/18	OH320599	215744, 21:76470	680810	61110	68080000		1,346.09	PPE PANTS & BOOTS

Total Object 61110										14,822.87	
Object 61215 -- RADIO											
2019	04	10/5/18	10/5/18	OH321489	ACCT# 900	76470	680810	61215	68080000	238.96	BATTERIES & LABOR
Total Object 61215										238.96	
Object 61221 -- TELEPHONE-NON TELECOM 1099											
2019	04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	61221	68080000	337.29	VERIZON
2019	04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	61221	68080000	386.54	COMCAST
2019	04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	61221	68080000	118.59	VOTA CALL
2019	04	10/23/18	10/23/18	OH324802	3527756	76470	680810	61221	68080000	129.65	PHONE
Total Object 61221										972.07	
Object 61310 -- FOOD											
2019	04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	61310	68080000	55.67	TAQUERIA
Total Object 61310										55.67	
Object 61535 -- OTHER INSURANCE											
2019	04	10/1/18	10/1/18	OH320599	BOULD-1	76470	680810	61535	68080000	14,852.00	AUTO/LIAB RENEWAL
Total Object 61535										14,852.00	
Object 61720 -- MAINT-MOBILE EQUIPMENT-SERV											
2019	04	10/1/18	10/1/18	OH320599	S42268	76470	680810	61720	68080000	1,002.86	PARTS FOR MULTIPLE ENGINES
2019	04	10/5/18	10/5/18	OH321489	S41867	76470	680810	61720	68080000	72.96	2110
2019	04	10/5/18	10/5/18	OH321489	CA 546152/76470	76470	680810	61720	68080000	40.66	2111 SLIDE TRAY & BEARINGS
2019	04	10/5/18	10/5/18	OH321489	51544	76470	680810	61720	68080000	2,706.86	2111 LIGHT REPLACEMENT
2019	04	10/15/18	10/15/18	OH322771	2203 10/18	76470	680810	61720	68080000	564.78	SUPPLIES
2019	04	10/23/18	10/23/18	OH324802	2110	76470	680810	61720	68080000	62.90	2110 HOSES
2019	04	10/23/18	10/23/18	OH324802	162125	76470	680810	61720	68080000	422.58	2166 REPAIRS
2019	04	10/23/18	10/23/18	OH324802	51430 AND	76470	680810	61720	68080000	211.00	CABLES, NEW COMMAND
2019	04	10/23/18	10/23/18	OH324802	S 42380	76470	680810	61720	68080000	137.00	2136 GAUGE
2019	04	10/23/18	10/23/18	OH324802	449	76470	680810	61720	68080000	590.00	2101 REPAIRS
2019	04	10/26/18	10/26/18	OH325273	INV 51544	76470	680810	61720	68080000	2,746.64	2111 LIGHTS
Total Object 61720										8,558.24	
Object 61725 -- MAINT-OFFICE EQUIPMNT-SERVICES											
2019	04	10/26/18	10/26/18	OH325273	368673695	76470	680810	61725	68080000	132.35	COPIER
Total Object 61725										132.35	
Object 61730 -- MAINT-OTH EQUIP-SERVICES											
2019	04	10/1/18	10/1/18	OH320599	9933	76470	680810	61730	68080000	584.95	LADDER TESTING
Total Object 61730										584.95	
Object 61845 -- MAINT-STRUCT/IMPS/GRDS-OTH-SRV											

2019	04	10/1/18	10/1/18	OH320599	180804	76470	680810	61845	68080000	224.56	ANNUAL HVAC SERVICE
2019	04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	61845	68080000	201.26	GREENWASTE
2019	04	10/15/18	10/15/18	OH322771	34416	76470	680810	61845	68080000	26.88	DUMP FEE
Total Object 61845											
Object 62010 -- EMPL CERTIFICATES & LICENSES											
2019	04	10/26/18	10/26/18	OH325273	INV 1803	76470	680810	62010	68080000	75.00	EMT CERT. WISE
2019	04	10/24/18	10/30/18	JW190101	JW190101	76470	680810	62010	68080000	100.00	EMT CERT WISE E142311
Total Object 62010											
Object 62220 -- PHOTO COPY/PRINTER SUPPLIES											
2019	04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	62220	68080000	57.76	OFFICEMAX-COPIER PAPER
Total Object 62220											
Object 62221 -- POSTAGE											
2019	04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	62221	68080000	33.59	POST OFFICE
Total Object 62221											
Object 62223 -- SUPPLIES											
2019	04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	62223	68080000	64.29	OFFICE MAX-LEVEL MAKER TAPE
2019	04	10/15/18	10/15/18	OH322771	005258 10-	76470	680810	62223	68080000	45.57	SUPPLIES
2019	04	10/15/18	10/15/18	OH322771	BCF01 10/1	76470	680810	62223	68080000	271.97	ABSORBENT AND OIL
Total Object 62223											
Object 62316 -- COMPUTER PROF SERVICES											
2019	04	10/5/18	10/5/18	OH321489	3156	76470	680810	62316	68080000	800.00	COMPUTER MAIT.
Total Object 62316											
Object 62358 -- LAUNDRY SERVICES											
2019	04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	62358	68080000	80.68	MISSION LINEN
Total Object 62358											
Object 62381 -- PROF & SPECIAL SERV-OTHER											
2019	04	10/1/18	10/1/18	OH320599	20463	76470	680810	62381	68080000	405.00	FIRE PLAN REVIEWS
Total Object 62381											
Object 62420 -- LEGAL NOTICES											
2019	04	10/1/18	10/1/18	OH320599	NO#	76470	680810	62420	68080000	99.20	LEGAL NOTICE FOR BUDGET
Total Object 62420											
Object 62888 -- SPEC DIST EXP-SERVICES											
2019	04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	62888	68080000	49.01	KMART-BATHROOM MAT & DISH RAC
2019	04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	62888	68080000	151.89	BEST BUY-UPSTAIRS VACCUM
2019	04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	62888	68080000	0.99	APPLE STORAGE OCT
2019	04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	62888	68080000	24.99	EBAY-CELL PHONE CASE

2019 04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	62888	68080000	907.35	ULINE-EMS SHELVES AND RACK
2019 04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	62888	68080000	21.78	OUTDOOR WORLD-2166 EMS CONTN
Total Object 62888										
1,156.01										
Object 62914 -- EDUCATION & TRAINING(REPT)										
2019 04	10/5/18	10/5/18	OH321489	GRAHAM	76470	680810	62914	68080000	595.00	GRHAM-2108 CSRT CLASS 2
Total Object 62914										
595.00										
Object 62920 -- GAS, OIL, FUEL										
2019 04	10/5/18	10/5/18	OH321489	31497	76470	680810	62920	68080000	788.60	OIL
Total Object 62920										
788.60										
Object 63070 -- UTILITIES										
2019 04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	63070	68080000	151.59	SAN LORENZO VALLEY WATER
2019 04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	63070	68080000	2,995.29	PG&E
Total Object 63070										
3,146.88										
Object 86209 -- MOBILE EQUIPMENT										
2019 04	10/5/18	10/5/18	OH321489	09-2018	76470	680810	86209	68080000	6,416.95	COMMAND VEHICLE TOOL BOX
Total Object 86209										
6,416.95										
Total Fund 76470										
78,254.01										

Run: 11/14/2018 3:27 PM Includes transactions posted through: 11/14/2018

Financial Summary

Criteria: As Of = 11/13/2018; Fund = 76470; Summarize by = Fund, Dataset, Character, Object

Object	Title	YTD		Month-To-Date	Year-To-Date	Year-To-Date	Year-To-Date	Year-To-Date
		Budget	Actual					
Fund 76470 -- BOULDER CREEK FIRE PROTECTION								
Revenues								
Character 01 -- TAXES								
40100	PROPERTY TAX-CURRENT SEC-GEN	955,714.00	955,714.00	0.00	0.00	0.00	100.00%	955,714.00
40110	PROPERTY TAX-CURRENT UNSEC-GEN	0.00	0.00	0.00	0.00	17,379.62	0.00%	(17,379.62)
40130	PROPERTY TAX-PRIOR UNSEC-GEN	0.00	0.00	0.00	0.00	484.78	0.00%	(484.78)
40142	PENALTIES FOR DELINQUENT TAXES	0.00	0.00	4.98	0.00	31.06	0.00%	(31.06)
40143	REDMPTN PNLTIES FOR DELINQ TXS	0.00	0.00	6.69	0.00	35.58	0.00%	(35.58)
40150	SUPP PROP TAX-CURRENT SEC	0.00	0.00	2,033.49	0.00	6,472.70	0.00%	(6,472.70)
40151	SUPP PROP TAX-CURRENT UNSEC	0.00	0.00	0.00	0.00	606.01	0.00%	(606.01)
40160	SUPP PROP TAX-PRIOR SEC	0.00	0.00	47.44	0.00	205.41	0.00%	(205.41)
40161	SUPP PROP TAX-PRIOR UNSEC	0.00	0.00	0.00	0.00	155.94	0.00%	(155.94)
40192	ASSESSMENTS	185,818.00	185,818.00	0.00	0.00	29.34	99.98%	185,788.66
Total Character 01		1,141,532.00	1,141,532.00	2,092.60	25,400.44	29.34	97.77%	1,116,131.56
Character 10 -- REV FROM USE OF MONEY & PROP								
40430	INTEREST	8,000.00	8,000.00	0.00	8,870.07	8,870.07	(10.88%)	(870.07)
Total Character 10		8,000.00	8,000.00	0.00	8,870.07	8,870.07	(10.88%)	(870.07)
Character 19 -- CHARGES FOR SERVICES								
41306	INSPECTION FEES	8,000.00	8,000.00	1,907.00	7,937.00	7,937.00	0.79%	63.00
Total Character 19		8,000.00	8,000.00	1,907.00	7,937.00	7,937.00	0.79%	63.00
Character 23 -- MISC. REVENUES								
42384	OTHER REVENUE	42,600.00	42,600.00	266.52	12,271.67	12,271.67	71.19%	30,328.33
Total Character 23		42,600.00	42,600.00	266.52	12,271.67	12,271.67	71.19%	30,328.33
Total Revenues		1,200,132.00	1,200,132.00	4,266.12	54,479.18	54,479.18	95.46%	1,145,652.82
Expenditures								
Character 50 -- SALARIES AND EMPLOYEE BENEF								
51000	REGULAR PAY-PERMANENT	241,082.00	241,082.00	9,184.96	74,024.12	74,024.12	69.30%	167,057.88
51010	REGULAR PAY-EXTRA HELP	29,915.00	29,915.00	1,880.00	13,504.25	13,504.25	54.86%	16,410.75
51025	REGULAR PAY-CALL BACK	85,000.00	85,000.00	0.00	0.00	0.00	100.00%	85,000.00
52010	CASDI:SOCIAL SECURITY	16,000.00	16,000.00	435.78	3,298.55	3,298.55	79.39%	12,701.45
52015	PERS	36,700.00	36,700.00	1,213.76	16,422.16	16,422.16	55.25%	20,277.84
53010	EMPLOYEE INSURANCE & BENEFITS	44,880.00	44,880.00	3,387.11	17,675.22	17,675.22	60.62%	27,204.78
53015	UNEMPLOYMENT INSURANCE	4,000.00	4,000.00	66.78	453.85	453.85	88.65%	3,546.15
54010	WORKERS COMPENSATION INSURANCE	14,500.00	14,500.00	0.00	14,074.00	14,074.00	2.94%	426.00
Total Character 50		472,077.00	472,077.00	16,168.39	139,452.15	139,452.15	70.46%	332,624.85

Financial Summary

Criteria: As Of = 1/1/18/2018; Fund = 76470; Summarize By = Fund; Dataset; Character; Object

Object	Title	YTD Adopted		YTD Adjusted		Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Variance Pct	Year-To-Date Variance
		Budget		Budget					
Fund 76470 -- BOULDER CREEK FIRE PROTECTION									
Expenditures									
Character 60 -- SERVICES AND SUPPLIES									
61110	CLOTHING & PERSONAL SUPPLIES	46,350.00		46,350.00		1,010.12	19,807.39	57.27%	26,542.61
61215	RADIO	16,400.00		16,400.00		4,013.90	4,769.36	70.92%	11,630.64
61221	TELEPHONE-NON TELECOM 1099	15,100.00		15,100.00		928.22	5,165.69	65.79%	9,934.31
61310	FOOD	1,000.00		1,000.00		184.03	239.70	76.03%	760.30
61535	OTHER INSURANCE	25,500.00		25,500.00		0.00	20,515.00	19.55%	4,985.00
61720	MAINT-MOBILE EQUIPMENT-SERV	84,200.00		84,200.00		3,143.17	22,460.08	73.33%	61,739.92
61725	MAINT-OFFICE EQUIPMENT-SERVICES	3,200.00		3,200.00		0.00	763.06	76.15%	2,436.94
61730	MAINT-OTH EQUIP-SERVICES	12,900.00		12,900.00		107.44	869.49	93.26%	12,030.51
61845	MAINT-STRUCT/IMPS/GRDS-OTH-SRV	20,128.00		20,128.00		2,360.83	5,725.50	71.55%	14,402.50
62010	EMPL CERTIFICATES & LICENSES	2,000.00		2,000.00		0.00	312.00	84.40%	1,688.00
62020	MEMBERSHIPS	2,730.00		2,730.00		0.00	686.00	74.91%	2,045.00
62111	MISCELLANEOUS EXPENSE-SERVICES	100.00		100.00		0.00	0.00	100.00%	100.00
62214	Duplicating Services	1,800.00		1,800.00		0.00	57.76	80.75%	242.24
62221	PHOTO COPY/PRINTER SUPPLIES	300.00		300.00		0.00	140.14	64.97%	259.86
62222	POSTAGE	400.00		400.00		85.46	44.95	77.53%	155.05
62223	SUBSCRIPTIONS/PERIODICALS	200.00		200.00		0.00	138.20	78.87%	5,521.09
62225	NON-PC SOFTWARE	7,000.00		7,000.00		0.00	44.95	77.53%	155.05
62301	ACCOUNTING AND AUDITING FEES	6,800.00		6,800.00		138.20	1,478.91	78.87%	5,321.09
62303	ADMIN SVCS BY OTHER CO DEPTS	4,300.00		4,300.00		0.00	23.88	99.65%	6,776.12
62316	COMPUTER PROF SERVICES	14,790.00		14,790.00		0.00	8,257.01	(92.02%)	(3,957.01)
62327	DIRECTORS' FEES	9,600.00		9,600.00		0.00	82.56	99.58%	14,727.44
62328	911 DISPATCH SERVICES	2,400.00		2,400.00		800.00	3,200.00	66.67%	6,400.00
62358	LAUNDRY SERVICES	28,900.00		28,900.00		0.00	2,400.00	0.00%	0.00
62360	LEGAL SERVICES	1,800.00		1,800.00		0.00	14,431.00	50.07%	14,468.00
62367	MEDICAL SERVICES-OTHER	5,000.00		5,000.00		80.68	415.40	76.92%	1,384.60
62381	PROF & SPECIAL SERV-OTHER	12,000.00		12,000.00		0.00	0.00	100.00%	5,000.00
62420	LEGAL NOTICES	7,600.00		7,600.00		0.00	8,148.00	32.10%	3,852.00
62710	FIELD EQUIPMENT	500.00		500.00		194.00	779.00	89.75%	6,821.00
62888	SPEC DIST EXP-SERVICES	5,340.00		5,340.00		0.00	163.00	67.40%	337.00
62914	EDUCATION & TRAINING(REPT)	25,605.00		25,605.00		0.00	59.99	98.96%	5,280.01
62920	GAS, OIL, FUEL	19,600.00		19,600.00		75.94	9,950.16	61.14%	15,654.84
		15,000.00		15,000.00		17.00	6,132.00	68.71%	13,468.00
						0.00	4,045.76	73.03%	10,954.24

Financial Summary

Criteria: As Of = 11/13/2018; Fund = 76470; Summarize by = Fund, Dataset, Character, Object

Object	Title	YTD Adopted Budget	YTD Adjusted Budget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Variance Pct	Year-To-Date Variance
Fund 76470 -- BOULDER CREEK FIRE PROTECTION							
Expenditures							
Character 60 -- SERVICES AND SUPPLIES							
63070	UTILITIES	13,000.00	13,000.00	386.19	4,502.27	65.37%	8,497.73
	Total Character 60	411,543.00	411,543.00	13,525.18	145,604.06	64.62%	265,938.94
Character 80 -- FIXED ASSETS							
86110	BUILDINGS AND IMPROVEMENTS	99,511.00	99,511.00	0.00	0.00	100.00%	99,511.00
86209	MOBILE EQUIPMENT	137,153.00	137,153.00	0.00	8,718.92	93.64%	128,434.08
	Total Character 80	236,664.00	236,664.00	0.00	8,718.92	96.32%	227,945.08
	Total Expenditures	1,120,284.00	1,120,284.00	29,693.57	293,775.13	73.78%	826,508.87
	Total Fund 76470	79,948.00	79,948.00	(25,427.45)	(239,295.95)	399.69%	319,143.95



BOULDER CREEK FIRE PROTECTION DISTRICT CAPITAL ASSET INVESTMENT AND MANAGEMENT POLICY

Purpose:

Capital assets have a major impact on the ability of the District to deliver services. They support the economic vitality and overall quality of life for Boulder Creek residents and surrounding communities. The purpose of this policy is to provide guidelines for capital planning, budgeting, project management and maintenance.

Policy:

A. Roles and Process of the Capital Improvement Plan (CIP) – The Fire Chief, with Board direction, is responsible for coordinating the CIP process and compiling the CIP document.

Other key roles include:

1. CIP – Each year the Fire Chief shall develop a six-year long-range CIP that describes and prioritizes the capital projects the District intends to undertake.
 2. Review of Capital Project Proposals – The Fire Chief will coordinate a financial Capital Project review process within the annual budget calendar.
 - a. Full Consideration of Operating and Maintenance Costs – Adequate resources should be identified to operate and maintain existing assets.
 - b. Project Evaluation System – During the review cycle, the Fire Chief will propose projects and request funding. The Board of Directors will review these requests and rank them by priority.
 - c. Stakeholder Participation – The District shall provide meaningful opportunities for stakeholders to provide input into the CIP development before the plan is adopted.
 3. Approval of the CIP – The Board of Directors shall review and approve the CIP. Amendments to the CIP shall be considered and adopted by the Board of Directors at formal board meetings except for specific adjustments when limited authority is delegated to the Fire Chief as prescribed within the Adopted Budget Resolution.
- B. CIP Project Selection – An objective set of criteria will be used to assess and evaluate project proposals. Although specific criteria may be updated from time to time, the following concepts are core principles to be considered in the development of such criteria:
1. Long-Term Forecasts – Long-term forecasts should be prepared to better understand resources available for capital spending and to assess operational impacts and eventual maintenance replacement costs.

- c. A project is mandated by state or federal government and current revenues or fund balances are insufficient to pay project costs;
 - d. A project is immediately required to meet or relieve capacity needs and existing un-programmed cash reserves are insufficient to pay project costs;
 - e. Costs considered for debt financing pertain to the new assets or capital projects;
 - f. The life of the project or asset financed is five years or longer; or
 - g. Those expected to benefit from the project include generations in years to come.
- E. Capital Budget – Each year the Fire Chief will develop a Capital Budget which will contain the spending plan for capital projects. The first year of the adopted CIP will be the Capital Budget for the fiscal year.
- F. Capital Project Management – Management of capital projects is essential to create the best value for District taxpayers through capital spending. The following policies shall be observed in order to help ensure the best project management possible.
- 1. Project Management – The Fire Chief is responsible for the efficient and effective management of the CIP projects from initiation to completion including:
 - a. The development of project proposals, business cases, and/or charters as applicable.
 - b. The development of a project budget including a cash flow forecast, prior to project commencement.
 - c. The coordination and oversight of a detailed project plan including:
 - i. Actions items
 - ii. Procurements
 - iii. Risk management
 - iv. Quality control
 - v. Communication
 - d. Oversight and management of the execution of the plan ensuring that phases are completed on schedule, in scope, within budget, and to specifications; authorizing all project expenditures; monitoring project cash flows; ensuring all regulations and laws are observed; and regularly reporting project status.
 - e. Effectively completing the project including delivery of the final product and a formal review of project activities.
 - 2. Limits on Amendments – Capital Project amendments during a year may not exceed the annually adopted budget and funding levels unless approved by the Board of Directors. The Fire Chief must manage the capital program within certain time and cost constraints.
- G. Asset Condition Assessment – District staff shall conduct a comprehensive asset inventory that projects replacement and maintenance needs for the next six years and will update this

BOULDER CREEK FIRE PROTECTION DISTRICT

RESOLUTION 18-12

RESOLUTION TO SURPLUS 2003 FORD EXPEDITION

WHEREAS, the Boulder Creek Fire Protection District will surplus its 2003 Ford Expedition, VIN # 1FMPU16L33LB75285, which has served as a command vehicle; and

WHEREAS, the District will follow the established policy for surplus property, this vehicle will be offered for sale, with a minimum bid of the Kelly Blue Book value of \$3,200, first to other public agencies, and if none reply, then it will be offered for sale to the public; and

WHEREAS, the Board of Directors needs to approve the surplus of said vehicle;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Boulder Creek Fire Protection District approves the surplus of the 2003 Ford Expedition, using the District's established policy for disposing of surplus property.

PASSED AND ADOPTED by the Board of Directors of the Boulder Creek Fire Protection District on the 20th day of November, 2018, by the following called vote:

AYES:
NOES:
ABSENT:

APPROVED

ATTESTED

Rick Rogers, Chairman of the Board

Pearl Vickers, Secretary

BOULDER CREEK FIRE PROTECTION DISTRICT

RESOLUTION 18-13

RESOLUTION APPROVING TRANSFER OF FUNDS

WHEREAS, the costs for radio and lights for the 2018 Command Vehicle exceeded budgeted amounts; and

WHEREAS, the District needs additional funds to pay for a Type 3 chassis; and

WHEREAS, the District needs to transfer funds from GL 34349, BCFD Measure N to Fixed Asset Account 86209, Mobile Equipment; and

WHEREAS, transferring funds from a reserve account to a fixed asset account requires approval by the Board of Directors.

Now therefore, be it resolved by the Board of Directors of the Boulder Creek Fire Protection District that the Board approves transfer of \$8,718.92 from GL 34349, BCFD Measure N, to 86209, Mobile Equipment.

PASSED AND ADOPTED by the Board of Directors of the Boulder Creek Fire Protection District on the 20th day of November 2018 by the following called vote:

AYES:

NOES:

ABSENT:

APPROVED

ATTESTED

Rick Rogers, Chairman of the Board

Pearl Vickers, Secretary

Boulder Creek Fire Protection District
Policies and Procedures

Section: Personnel
Subject: Mentorship Program
Policy: P-031

Date Approved: 10-22-18
Fire Chief: Kevin McClish
Board Chair: Rick Rogers

Background:

Each year the district is impacted by the loss of personnel necessitating the need to hire new personnel. Annually the Captains are constantly training and oversee the needs of Probationary Firefighters. Due to this fact, and in an attempt to lighten the load on the Captains, this Mentorship Program has been instituted. The program will be reevaluated in one year to confirm its effectiveness.

Purpose:

To provide a committee of Mentors to assist Captains with Probationary Firefighters. Mentors will create a clear, additional link in the chain of command, which can oversee and provide behavior affirmations and corrections, which do not warrant the need of Officer involvement. Mentors will provide a peer that can answer basic questions and provide behavior recommendations and advice.

Policy:

An assigned Captain will oversee the Mentorship Program. Along with being assigned to a Captain, Probationary Firefighters will also be assigned an established Firefighter with no less than 2 years post probation experience. The Mentor will complete monthly evaluations of Probationary Firefighters that could include, but are not limited to assessing task-book progress, call and drill response percentage, PPE and gear rack cleanliness and overall attitude and behavior. Evaluations reports will be presented to the Probationary Firefighters and their assigned Captain. Mentors would also assist their Probationary Firefighters with training outside of drills and during drills when appropriate. Mentors would meet monthly to compare assessments of Probationary Firefighters, and to make sure that all Probationary Firefighters are progressing at a comparable rate. Mentors will also meet with the Probationary Firefighter's assigned Captain to provide a report on progress and to bring up any pertinent concerns if any exist.

Probationary Firefighter Evaluation Sheet
November

Probationary Firefighter:	Mentor:
Date:	

08:00-20:00	Total Calls Made	Percentage
20:00-08:00	Total Calls Made	Percentage

Total Drills	Total Drills Made	Percentage
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Modules Completed	1	2	3	4	5	6	7
Date Completed							

Inventories Completed	2110	2111	2120	2166	2136	2166	2152	2192
Date Completed								

SCBA Throws Completed	
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PPE Condition (1-5)	
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Rack Condition (1-5)	
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Note: 1= Poor 5= Excellent

Probationary Firefighter Questions:
Mentor Comments/Remarks:

Reviewed By:	Probationary Firefighter	Mentor	Captain
Signature:			

Chiefs Report November 20, 2018

Administration

- Completed submittal of Assistance for Firefighters Grant Application. BEN, FEL, ZAT, APT and Central Fire are participating in regional grant for portable radios. Boulder Creek will be host agency for the grant. Total amount of grant is \$983,227.
- Started planning for 2019 Internship program.
- Completed payroll for paynight.
- Submitted documentation for reimbursement for VFA Grant for a total of \$9,528.23.
- Completed Evacuation Zone Information Sheets.
- Helmet cam/social media policy – No update

Operations

- New command vehicle placed in service.

Maintenance

- Minor repairs completed on multiple apparatus.
- Completed annual pump testing. Multiple apparatus failed vacuum test and are scheduled for repairs.
- Worked with Cloud 1 and resolved issue with email constantly dropping. Also in process of repairing emergency 911 phone.
- Station Electrical Review – No Update

Other

- Attended the following meetings – Netcom Task Team, Netcom Deployment Committee, First Net Presentation, Netcom Users, & County Chiefs.
- Attended Brookdale Inn and Spa soft opening, service for Sylvia and Jack Kunz's son and Halloween, BCBA sponsored town meeting for traffic safety and PG&E and hosted November elections.
- Completed final inspections of 225 Double Bogey Dr and Hopkins Gulch and defensible space inspection at 1853 River Rd.
- Provided station visits to Adina's day Care and Seeds of Knowledge pre school.
- Storage Container - 2 storage containers placed to rear of Sheriffs sub station parking lot. The small container is scheduled to be removed.
- Facilities Planning Committee – No Update

BOULDERCREEK

Boulder Creek Incident/Personnel Response Report

Start and stop date Between {09/01/2018} And {09/30/2018}

Incident Num	Date	Time	Address	Personnel
18-1700648	09/01/2018	13:45:09	Highway 9	5
18-2109483	09/01/2018	20:09:01	CENTRAL	6
18-2109484	09/01/2018	23:20:28	13118 CENTRAL /JOES BAR	2
18-2109485	09/02/2018	08:35:52	230 RIDGE	5
18-2109487	09/03/2018	01:04:42	11570 Highway 9 /BROOKDALE LODGE	6
18-2109488	09/03/2018	12:03:01	12900 IRWINWY	10
18-2109489	09/03/2018	17:56:55	13118 CENTRAL /JOES BAR	6
18-2109491	09/03/2018	18:27:18	KINGS CREEK	10
18-2109492	09/04/2018	01:30:07	15820 FOREST HILL	5
18-2109493	09/05/2018	09:57:01	311 BOULDER BROOK	6
18-2109494	09/05/2018	14:19:27	121 MOONRIDGE	2
18-2109495	09/05/2018	16:11:59	130 PACIFIC /4	4
18-2109496	09/05/2018	22:30:29	11325 BERKELEYWY	4
18-2109497	09/06/2018	04:13:14	14174 Highway 9	6
18-2109498	09/06/2018	15:34:42	SR236	9
18-2109501	09/06/2018	18:12:13	1130 REBECCA	9
18-2109502	09/07/2018	12:24:39	18155 CHINA GRADE	7
18-2109503	09/07/2018	13:22:49	Highway 9	7
18-2109504	09/07/2018	17:40:52	CREEK	6
18-1700675	09/08/2018	10:50:48	Highway 236	10
18-2109505	09/08/2018	12:37:00	195 HUCKLEBERRY	5
18-2109506	09/08/2018	21:17:25	16901 SR236 /BC GOLF COURSE	11
18-2109508	09/09/2018	12:20:34	295 IGOWY	7
18-2109509	09/09/2018	14:43:22	15520 Highway 9 /9 BURGER	7
18-2109510	09/09/2018	21:56:49	12727 CENTRAL	6
18-2109511	09/10/2018	14:16:07	15100 BEAR CREEK	7
18-2109512	09/10/2018	15:20:49	15100 BEAR CREEK	7
18-2109513	09/10/2018	17:06:01	271 GLENWOOD	4
18-2209315	09/10/2018	17:10:08	10035 SR9 /6	0
18-2109514	09/10/2018	17:59:24	515 MIDDLETON	6
18-2109515	09/11/2018	06:04:09	13090 CENTRAL	8
18-2109516	09/11/2018	10:17:35	130 PACIFIC /2	2
18-2109517	09/11/2018	14:15:53	12479 SR9	5
18-2109518	09/11/2018	20:28:08	18840 Highway 9	18
18-2109519	09/12/2018	00:27:55	18830 SR9	1
18-2109520	09/12/2018	08:15:41	13230 CENTRAL /BOU1	5
18-2109521	09/12/2018	08:36:08	300 W LOMOND	1

BOULDERCREEK

Boulder Creek Incident/Personnel Response Report

Start and stop date Between {09/01/2018} And {09/30/2018}

Incident Num	Date	Time	Address	Personnel
18-2109522	09/12/2018	11:04:36	214 TEILH	4
18-2109523	09/12/2018	14:22:10	1231 LORENZO	0
18-2109524	09/13/2018	14:41:11	118 CULLIGAN	5
18-2109525	09/15/2018	13:57:22	14700 W PARK	1
18-2109527	09/16/2018	11:31:05	100 ANNIESWY	0
18-2109528	09/16/2018	20:07:56	238 PACIFIC	7
18-2109529	09/17/2018	09:28:53	333 BLACKSTONE	3
18-2109530	09/18/2018	10:06:47	15432 TWO BAR	4
18-2109531	09/18/2018	18:12:39	128 BROOKSIDE	11
18-2109532	09/18/2018	18:49:29	12320(12540)BLKSR9 /C4	16
18-1700720	09/19/2018	13:28:38	21940 China Grade	5
18-2109533	09/19/2018	19:54:28	Highway 9	0
18-2109534	09/20/2018	10:16:08	14789 W PARK /A	6
18-2109535	09/20/2018	11:01:02	270 HIGH	5
18-2109537	09/20/2018	17:39:19	450 HUCKLEBERRY	10
18-2109538	09/20/2018	22:25:52	SR236	7
18-2109541	09/21/2018	17:22:05	311 BOULDER BROOK	4
18-2109542	09/22/2018	12:17:39	SR9	4
18-2109543	09/22/2018	16:29:55	CENTRAL	4
18-2109544	09/22/2018	16:57:06	312 BLACKSTONE	3
18-2109545	09/22/2018	17:31:12	13225 CENTRAL /JOHNNIES SUPER MARKET	3
18-2109546	09/23/2018	13:11:40	877 E HILTON	6
18-1700739	09/23/2018	14:43:07	Highway 236	5
18-2109547	09/23/2018	15:15:57	125 POOL /MOUNTAIN STORE	7
18-1700744	09/24/2018	05:40:03	21850 BEAR CREEK /BYINGTON WINERY	6
18-2109548	09/24/2018	07:19:29	16045 KINGS CREEK	3
18-2109549	09/24/2018	10:09:59	135 BOULDER BROOK	3
18-2109550	09/24/2018	12:43:14	SR9	5
18-1700749	09/24/2018	15:30:31	21850 BEAR CREEK /BYINGTON WINERY	6
18-2109551	09/24/2018	18:47:09	330 DOGWOODWY	12
18-2109552	09/25/2018	11:06:37	311 BOULDER BROOK	6
18-2109553	09/25/2018	17:45:17	SR9	1
18-2109554	09/25/2018	18:52:42	12727 CENTRAL	0
18-2109555	09/25/2018	21:21:52	RIVERDALE	16
18-2109556	09/26/2018	13:38:03	200 LORENZO /POST OFFICE BOULDER CREEK	4
18-1700754	09/26/2018	15:16:55	Highway 236	9
18-2109558	09/27/2018	12:20:59	1630 RIVER	7

BOULDERCREEK

Boulder Creek Incident/Personnel Response Report

Start and stop date Between {09/01/2018} And {09/30/2018}

Incident Num	Date	Time	Address	Personnel
18-2109557	09/27/2018	12:22:44	13350 SR236	7
18-2109559	09/28/2018	06:12:50	12477 Highway 9	6
18-2109560	09/29/2018	13:22:21	13159 CENTRAL /WILD ROOTS MARKET BC	11
18-2109561	09/29/2018	17:49:08	14541 Highway 236	9
18-2109562	09/30/2018	02:57:45	1070 ELSIE MAE	3
18-2109563	09/30/2018	18:17:09	13162 CENTRAL	9

BOULDERCREEK

Fire and EMS Combined List by Incident Number

Alarm Date Between {09/01/2018} And {09/30/2018}
and Enter FIRE, EMS or Blank for All = "FIRE"

Incident	Type	Date	Location	Description
18-1700648-0	FIRE	09/01/2018	Highway 9 & SARATOGA TOLL RD	611 Dispatched & cancelled
18-1700675-0	FIRE	09/08/2018	Highway 236 & CHINA GRADE RD	611 Dispatched & cancelled
18-1700720-0	FIRE	09/19/2018	21940 China Grade RD	321 EMS call, excluding
18-1700739-0	FIRE	09/23/2018	Highway 236 & Waterman Gap LOOP	322 Motor vehicle accident
18-1700744-0	FIRE	09/24/2018	21850 BEAR CREEK RD /BYINGTON	322 Motor vehicle accident
18-1700749-0	FIRE	09/24/2018	21850 BEAR CREEK RD /BYINGTON	322 Motor vehicle accident
18-1700754-0	FIRE	09/26/2018	Highway 236 & Via Paloma DR	324 Motor Vehicle Accident
18-2109483-0	FIRE	09/01/2018	CENTRAL AVE & SR236LOWER	321 EMS call, excluding
18-2109484-0	FIRE	09/01/2018	13118 CENTRAL AVE /JOES BAR	743 Smoke detector
18-2109485-0	FIRE	09/02/2018	230 RIDGE DR	611 Dispatched & cancelled
18-2109487-0	FIRE	09/03/2018	11570 Highway 9 /BROOKDALE LODGE	444 Power line down
18-2109488-0	FIRE	09/03/2018	12900 IRWINWY	321 EMS call, excluding
18-2109489-0	FIRE	09/03/2018	13118 CENTRAL AVE /JOES BAR	743 Smoke detector
18-2109491-0	FIRE	09/03/2018	KINGS CREEK RD & SR9	444 Power line down
18-2109492-0	FIRE	09/04/2018	15820 FOREST HILL DR	321 EMS call, excluding
18-2109493-0	FIRE	09/05/2018	311 BOULDER BROOK DR	553 Public service
18-2109494-0	FIRE	09/05/2018	121 MOONRIDGE DR	561 Unauthorized burning
18-2109495-0	FIRE	09/05/2018	130 PACIFIC ST /4	412 Gas leak (natural gas or
18-2109496-0	FIRE	09/05/2018	11325 BERKELEYWY	553 Public service
18-2109497-0	FIRE	09/06/2018	14174 Highway 9	321 EMS call, excluding
18-2109498-0	FIRE	09/06/2018	SR236 & HEARTWOODHILL	651 Smoke scare, odor of
18-2109501-0	FIRE	09/06/2018	1130 REBECCA DR	321 EMS call, excluding
18-2109502-0	FIRE	09/07/2018	18155 CHINA GRADE RD	321 EMS call, excluding
18-2109503-0	FIRE	09/07/2018	Highway 9 & POOL DR	444 Power line down
18-2109504-0	FIRE	09/07/2018	CREEK DR & STEWART ST	444 Power line down
18-2109505-0	FIRE	09/08/2018	195 HUCKLEBERRY LN	321 EMS call, excluding
18-2109506-0	FIRE	09/08/2018	16901 SR236 /BC GOLF COURSE	322 Motor vehicle accident
18-2109508-0	FIRE	09/09/2018	295 IGOWY	321 EMS call, excluding
18-2109509-0	FIRE	09/09/2018	15520 Highway 9 /9 BURGER	322 Motor vehicle accident
18-2109510-0	FIRE	09/09/2018	12727 CENTRAL AVE	321 EMS call, excluding
18-2109511-0	FIRE	09/10/2018	15100 BEAR CREEK RD	324 Motor Vehicle Accident
18-2109512-0	FIRE	09/10/2018	15100 BEAR CREEK RD	553 Public service
18-2109513-0	FIRE	09/10/2018	271 GLENWOOD RD	553 Public service
18-2109514-0	FIRE	09/10/2018	515 MIDDLETON DR	321 EMS call, excluding
18-2109515-0	FIRE	09/11/2018	13090 CENTRAL AVE	324 Motor Vehicle Accident
18-2109516-0	FIRE	09/11/2018	130 PACIFIC ST /2	321 EMS call, excluding
18-2109517-0	FIRE	09/11/2018	12479 SR9	321 EMS call, excluding

BOULDERCREEK

Fire and EMS Combined List by Incident Number

Alarm Date Between {09/01/2018} And {09/30/2018}
and Enter FIRE, EMS or Blank for All = "FIRE"

Incident	Type	Date	Location	Description
18-2109518-0	FIRE	09/11/2018	18840 Highway 9	561 Unauthorized burning
18-2109519-0	FIRE	09/12/2018	18830 SR9	561 Unauthorized burning
18-2109520-0	FIRE	09/12/2018	13230 CENTRAL AVE /BOU1	132 Road freight or
18-2109521-0	FIRE	09/12/2018	300 W LOMOND ST	651 Smoke scare, odor of
18-2109522-0	FIRE	09/12/2018	214 TEILH DR	611 Dispatched & cancelled
18-2109523-0	FIRE	09/12/2018	1231 LORENZO AVE	611 Dispatched & cancelled
18-2109524-0	FIRE	09/13/2018	118 CULLIGAN CT	553 Public service
18-2109525-0	FIRE	09/15/2018	14700 W PARK AVE	611 Dispatched & cancelled
18-2109527-0	FIRE	09/16/2018	100 ANNIESWY	611 Dispatched & cancelled
18-2109528-0	FIRE	09/16/2018	238 PACIFIC ST	444 Power line down
18-2109529-0	FIRE	09/17/2018	333 BLACKSTONE DR	321 EMS call, excluding
18-2109530-0	FIRE	09/18/2018	15432 TWO BAR RD	321 EMS call, excluding
18-2109531-0	FIRE	09/18/2018	128 BROOKSIDE DR	321 EMS call, excluding
18-2109532-0	FIRE	09/18/2018	12320(12540)BLKSR9 /C4	321 EMS call, excluding
18-2109533-0	FIRE	09/19/2018	Highway 9 & Tielh DR	323 Motor vehicle/pedestriar
18-2109534-0	FIRE	09/20/2018	14789 W PARK AVE /A	221 Overpressure rupture of
18-2109535-0	FIRE	09/20/2018	270 HIGH ST	221 Overpressure rupture of
18-2109537-0	FIRE	09/20/2018	450 HUCKLEBERRY LN	651 Smoke scare, odor of
18-2109538-0	FIRE	09/20/2018	SR236 & PAONE DR	651 Smoke scare, odor of
18-2109541-0	FIRE	09/21/2018	311 BOULDER BROOK DR	311 Medical assist, assist
18-2109542-0	FIRE	09/22/2018	SR9 & STAPP RD	651 Smoke scare, odor of
18-2109543-0	FIRE	09/22/2018	CENTRAL AVE & MOUNTAIN ST	311 Medical assist, assist
18-2109544-0	FIRE	09/22/2018	312 BLACKSTONE DR	611 Dispatched & cancelled
18-2109545-0	FIRE	09/22/2018	13225 CENTRAL AVE /JOHNNIES SUPER	311 Medical assist, assist
18-2109546-0	FIRE	09/23/2018	877 E HILTON DR	311 Medical assist, assist
18-2109547-0	FIRE	09/23/2018	125 POOL DR /MOUNTAIN STORE	322 Motor vehicle accident
18-2109548-0	FIRE	09/24/2018	16045 KINGS CREEK RD	311 Medical assist, assist
18-2109549-0	FIRE	09/24/2018	135 BOULDER BROOK DR	621 Wrong location
18-2109550-0	FIRE	09/24/2018	SR9 & CLEAR CREEK RD	311 Medical assist, assist
18-2109551-0	FIRE	09/24/2018	330 DOGWOODWY	651 Smoke scare, odor of
18-2109552-0	FIRE	09/25/2018	311 BOULDER BROOK DR	553 Public service
18-2109553-0	FIRE	09/25/2018	SR9 & TEILH DR	651 Smoke scare, odor of
18-2109554-0	FIRE	09/25/2018	12727 CENTRAL AVE	611 Dispatched & cancelled
18-2109555-0	FIRE	09/25/2018	RIVERDALE BL & SR9	324 Motor Vehicle Accident
18-2109556-0	FIRE	09/26/2018	200 LORENZO ST /POST OFFICE BOULDER	611 Dispatched & cancelled
18-2109557-0	FIRE	09/27/2018	13350 SR236	321 EMS call, excluding
18-2109558-0	FIRE	09/27/2018	1630 RIVER RD	561 Unauthorized burning

BOULDERCREEK

Fire and EMS Combined List by Incident Number

Alarm Date Between {09/01/2018} And {09/30/2018}
and Enter FIRE, EMS or Blank for All = "FIRE"

Incident	Type	Date	Location	Description
18-2109559-0	FIRE	09/28/2018	12477 Highway 9	321 EMS call, excluding
18-2109560-0	FIRE	09/29/2018	13159 CENTRAL AVE /WILD ROOTS	321 EMS call, excluding
18-2109561-0	FIRE	09/29/2018	14541 Highway 236	322 Motor vehicle accident
18-2109562-0	FIRE	09/30/2018	1070 ELSIE MAE DR	321 EMS call, excluding
18-2109563-0	FIRE	09/30/2018	13162 CENTRAL AVE	321 EMS call, excluding
18-2209315-0	FIRE	09/10/2018	10035 SR9 /6	611 Dispatched & cancelled
Total Incident Count				
			80	
				EMS Incident Cnt: 0
				Fire Incident Cnt: 80

Participation Summary by Staff

09/01/2018 to 09/30/2018

Staff IDs:

161,133,087,139,118,145,104,167,143,159,123,098,147,169,137,153,116,112,168,103,138,136,026,155,117,107,105,156,031,132,165,163,166,158,162,160,090,152,113,164,056

All Stations

All Shifts

All Units

If staff availability detail is not found, assume staff member is: Don't Use Availability

All NFIRS/EMS Incidents, Training Participation, Non-Incident Activities

Include all training classes

Total Staff being Reported: 41

Total Incidents For Period: 80

Total Training Classes For Period: 0

Total Non-Incident Activities For Period: 0

Incident Participation

Staff Id/ Name	Number of Runs		
	Available	Participated	Percent
161 Band, Willow	80	11	13.75%
133 Biagiotti, Dan	80	5	6.25%
087 Bingham, Mark	80	4	5.00%
139 Boyd, Nathan	80	3	3.75%
118 Bridges, John	80	0	0.00%
145 Caruso, Sean	80	6	7.50%
104 Clark, Josh	80	9	11.25%
7 Clausen, Jacob C	80	20	25.00%
143 Cole, Hunter	80	12	15.00%
159 Conner, Daniel	80	0	0.00%
123 Dahl, David	80	15	18.75%
098 Everly, Kevin W	80	6	7.50%
147 Fraser, Colin	80	20	25.00%
169 Goedeck, Tyler	80	33	41.25%
137 Graham, Jacob	80	9	11.25%
153 Hill, Parker	80	16	20.00%
116 Kelly, Patrick	80	0	0.00%
112 Lipperd, Scott A	80	3	3.75%
168 Lobo, Robert	80	3	3.75%
103 Locatelli, Ty	80	0	0.00%
138 MacCallister, Jessica	80	10	12.50%
136 Maes, Steve	80	0	0.00%
026 McClish, Kevin	80	25	31.25%
155 McCormack, Ryan	80	55	68.75%
117 McVeigh, Corey	80	10	12.50%
107 Norden, Carl	80	0	0.00%
105 Presley, Heather	80	1	1.25%
156 Robustelli, Walker	80	6	7.50%
031 Rocca, Mike W	80	11	13.75%
132 Rodriguez, Miguel	80	4	5.00%
5 Rogers, Kurtis Tomkins	80	4	5.00%
163 Scruggs, Robert	80	30	37.50%
166 Sihler, Mitchel	80	1	1.25%
158 Slaughter, Ben	80	25	31.25%
162 Todd, Kyle	80	15	18.75%

Participation Summary by Staff

Incident Participation		Number of Runs		
Staff Id/	Name	Available	Participated	Percent
160	Tully, Erin	80	8	10.00%
090	Vega, Gabriel Adam	80	7	8.75%
152	Warner, Ebin Lee	80	12	15.00%
113	Wels, Christopher S	80	0	0.00%
164	Wise, Charles Andy	80	50	62.50%
056	Wise, Charles E	80	17	21.25%

BOULDERCREEK

Fire and EMS Combined List by Incident Number

Alarm Date Between {10/01/2018} And {10/31/2018}
and Enter FIRE, EMS or Blank for All = "FIRE"

Incident	Type	Date	Location	Description
18-1700771-0	FIRE	10/02/2018	11920(13000)BLKCLEARCR	321 EMS call, excluding
18-1700787-0	FIRE	10/06/2018	0(2500)BLKCHINAGRADER	321 EMS call, excluding
18-1700877-0	FIRE	10/14/2018	21600 Highway 236 /BIG BASIN ST	322 Motor vehicle accident
18-1700882-0	FIRE	10/16/2018	21600 Highway 236 /BIG BASIN ST	611 Dispatched & cancelled
18-2109564-0	FIRE	10/01/2018	265 BROOK DR	321 EMS call, excluding
18-2109565-0	FIRE	10/01/2018	265 BROOK DR	321 EMS call, excluding
18-2109566-0	FIRE	10/02/2018	11280 SR9	412 Gas leak (natural gas or
18-2109567-0	FIRE	10/02/2018	150 LOVERS LN	321 EMS call, excluding
18-2109568-0	FIRE	10/02/2018	155 MCGAFFIGAN MILL RD	321 EMS call, excluding
18-2109569-0	FIRE	10/02/2018	SR236 & PARK ST	131 Passenger vehicle fire
18-2109570-0	FIRE	10/02/2018	CENTRAL AVE & FOREST ST /DOWNTOWN	321 EMS call, excluding
18-2109571-0	FIRE	10/03/2018	11397 ALAMEDA AVE	321 EMS call, excluding
18-2109572-0	FIRE	10/03/2018	11325 BERKELEYWY	321 EMS call, excluding
18-2109573-0	FIRE	10/04/2018	CENTRAL AVE & GROVE ST	323 Motor vehicle/pedestriar
18-2109574-0	FIRE	10/05/2018	271 GLENWOOD RD	554 Assist invalid
18-2109575-0	FIRE	10/05/2018	275 REDWOOD RD	553 Public service
18-2109576-0	FIRE	10/06/2018	14500 BEAR CREEK RD	322 Motor vehicle accident
18-2109577-0	FIRE	10/06/2018	13700 W PARK AVE	321 EMS call, excluding
18-2109578-0	FIRE	10/07/2018	SR236 & ACORN DR	444 Power line down
18-2109602-0	FIRE	10/08/2018	615 WHALEBONE GULCH RD	561 Unauthorized burning
18-2109603-0	FIRE	10/09/2018	16520 SR236	321 EMS call, excluding
18-2109604-0	FIRE	10/09/2018	152 LORENZO LN	611 Dispatched & cancelled
18-2109605-0	FIRE	10/11/2018	12800 HILLSIDE TER	321 EMS call, excluding
18-2109606-0	FIRE	10/12/2018	741 ACORN DR	700 False alarm or false
18-2109609-0	FIRE	10/14/2018	SR236 & 1ST ST	324 Motor Vehicle Accident
18-2109610-0	FIRE	10/14/2018	1135 REBECCA DR	553 Public service
18-2109611-0	FIRE	10/15/2018	186 E HILTON DR /11	321 EMS call, excluding
18-2109612-0	FIRE	10/16/2018	12871 CENTRAL AVE	321 EMS call, excluding
18-2109614-0	FIRE	10/17/2018	117 GARDEN LN	311 Medical assist, assist
18-2109615-0	FIRE	10/18/2018	572 EDEN AVE	611 Dispatched & cancelled
18-2109616-0	FIRE	10/18/2018	343 SCENIC DR	412 Gas leak (natural gas or
18-2109617-0	FIRE	10/18/2018	SCENICWY & MCGAFFIGAN MILL RD	412 Gas leak (natural gas or
18-2109618-0	FIRE	10/18/2018	14650 TWO BAR RD	321 EMS call, excluding
18-2109619-0	FIRE	10/19/2018	16633 Highway 236 /7	321 EMS call, excluding
18-2109622-0	FIRE	10/20/2018	370 MIDDLETON DR	151 Outside rubbish, trash
18-2109623-0	FIRE	10/21/2018	SR9 & TWO BAR RD	651 Smoke scare, odor of
18-2109624-0	FIRE	10/22/2018	BEAR CREEK RD & SR9	324 Motor Vehicle Accident

BOULDERCREEK

Fire and EMS Combined List by Incident Number

**Alarm Date Between {10/01/2018} And {10/31/2018}
and Enter FIRE, EMS or Blank for All = "FIRE"**

Incident	Type	Date	Location	Description
18-2109625-0	FIRE	10/22/2018	121 PROSPECT AVE	321 EMS call, excluding
18-2109626-0	FIRE	10/22/2018	HIAWATHA RD & LOVERS LN	553 Public service
18-2109627-0	FIRE	10/22/2018	13225 CENTRAL AVE /JOHNNIES SUPER	311 Medical assist, assist
18-2109628-0	FIRE	10/23/2018	595 BOULDER BROOK DR	151 Outside rubbish, trash
18-2109629-0	FIRE	10/23/2018	313 ALTO DR	321 EMS call, excluding
18-2109630-0	FIRE	10/23/2018	13118 CENTRAL AVE /JOES BAR	321 EMS call, excluding
18-2109631-0	FIRE	10/23/2018	400 SYLVAN AVE	321 EMS call, excluding
18-2109632-0	FIRE	10/24/2018	109 MAYWOOD DR	611 Dispatched & cancelled
18-2109633-0	FIRE	10/25/2018	17760 CHINAGRADERDLOW	311 Medical assist, assist
18-2109634-0	FIRE	10/25/2018	12871 CENTRAL AVE /9	412 Gas leak (natural gas or
18-2109635-0	FIRE	10/25/2018	13230 CENTRAL AVE /BOU1	321 EMS call, excluding
18-2109636-0	FIRE	10/25/2018	400 SYLVAN AVE	554 Assist invalid
18-2109637-0	FIRE	10/26/2018	12477 SR9	311 Medical assist, assist
18-2109638-0	FIRE	10/26/2018	18055 Highway 236	321 EMS call, excluding
18-2109639-0	FIRE	10/26/2018	Highway 236 & REDWOOD DR	321 EMS call, excluding
18-2109640-0	FIRE	10/27/2018	BEAR CREEK RD & BEARCREEKCANYON	324 Motor Vehicle Accident
18-2109641-0	FIRE	10/27/2018	320 BLOOM GRADE RD	611 Dispatched & cancelled
18-2109642-0	FIRE	10/27/2018	11570 Highway 9 /BROOKDALE LODGE	700 False alarm or false
18-2109643-0	FIRE	10/28/2018	SR9 & BEAR CREEK RD	322 Motor vehicle accident
18-2109644-0	FIRE	10/29/2018	14880 SR9	141 Forest, woods or
18-2109645-0	FIRE	10/29/2018	130 PACIFIC ST	321 EMS call, excluding
18-2109646-0	FIRE	10/30/2018	430 Scenic WAY	321 EMS call, excluding
18-2109647-0	FIRE	10/30/2018	14215 BEAR CREEK RD	321 EMS call, excluding
18-2109648-0	FIRE	10/30/2018	13084 OAK ST	321 EMS call, excluding
18-2109649-0	FIRE	10/31/2018	11397 ALAMEDA AVE	321 EMS call, excluding
18-2109650-0	FIRE	10/31/2018	1080 RAMBLING RD	412 Gas leak (natural gas or
18-2109652-0	FIRE	10/31/2018	114 KINGSHWY	622 No Incident found on
18-2209372-0	FIRE	10/22/2018	10490 SR9	611 Dispatched & cancelled
18-2309505-0	FIRE	10/21/2018	68 FOREST RD	111 Building fire

EMS Incident Cnt: 0

Total Incident Count 66

Fire Incident Cnt: 66

BOULDERCREEK

Boulder Creek Incident/Personnel Response Report

Start and stop date Between {10/01/2018} And {10/31/2018}

Incident Num	Date	Time	Address	Personnel
18-2109564	10/01/2018	09:36:25	265 BROOK	5
18-2109565	10/01/2018	09:55:23	265 BROOK	5
18-2109566	10/02/2018	06:56:09	11280 SR9	13
18-1700771	10/02/2018	07:02:45	11920(13000)BLKCLEARCR	11
18-2109567	10/02/2018	07:47:09	150 LOVERS	12
18-2109568	10/02/2018	17:50:02	155 MCGAFFIGAN MILL	11
18-2109569	10/02/2018	20:21:34	SR236	12
18-2109570	10/02/2018	20:58:39	CENTRAL /DOWNTOWN BC	20
18-2109571	10/03/2018	11:57:57	11397 ALAMEDA	8
18-2109572	10/03/2018	14:19:09	11325 BERKELEYWY	9
18-2109573	10/04/2018	20:21:23	CENTRAL	12
18-2109574	10/05/2018	08:47:13	271 GLENWOOD	3
18-2109575	10/05/2018	11:47:13	275 REDWOOD	6
18-2109576	10/06/2018	08:44:04	14500 BEAR CREEK	7
18-1700787	10/06/2018	11:54:11	0(2500)BLKCHINAGRADER	9
18-2109577	10/06/2018	13:37:57	13700 W PARK	7
18-2109578	10/07/2018	12:41:14	SR236	8
18-2109602	10/08/2018	11:37:37	615 WHALEBONE GULCH	6
18-2109603	10/09/2018	08:40:19	16520 SR236	3
18-2109604	10/09/2018	12:25:48	152 LORENZO	6
18-2109605	10/11/2018	03:24:27	12800 HILLSIDE	8
18-2109606	10/12/2018	11:21:56	741 ACORN	3
18-1700877	10/14/2018	11:15:56	21600 Highway 236 /BIG BASIN ST PARK	8
18-2109609	10/14/2018	18:04:21	SR236	9
18-2109610	10/14/2018	19:09:24	1135 REBECCA	10
18-2109611	10/15/2018	00:36:47	186 E HILTON /11	6
18-2109612	10/16/2018	08:07:28	12871 CENTRAL	9
18-1700882	10/16/2018	13:17:00	21600 Highway 236 /BIG BASIN ST PARK	10
18-2109614	10/17/2018	19:48:29	117 GARDEN	3
18-2109615	10/18/2018	10:54:44	572 EDEN	4
18-2109616	10/18/2018	11:15:45	343 SCENIC	5
18-2109617	10/18/2018	11:48:42	SCENICWY	5
18-2109618	10/18/2018	14:27:28	14650 TWO BAR	5
18-2109619	10/19/2018	12:03:03	16633 Highway 236 /7	6
18-2109622	10/20/2018	17:00:21	370 MIDDLETON	7
18-2309505	10/21/2018	04:01:17	68 FOREST	12
18-2109623	10/21/2018	14:21:12	SR9	5

BOULDERCREEK

Boulder Creek Incident/Personnel Response Report

Start and stop date Between {10/01/2018} And {10/31/2018}

Incident Num	Date	Time	Address	Personnel
18-2109624	10/22/2018	08:01:09	BEAR CREEK	8
18-2109625	10/22/2018	16:34:08	121 PROSPECT	11
18-2109626	10/22/2018	16:51:04	HIAWATHA	11
18-2209372	10/22/2018	18:19:38	10490 SR9	12
18-2109627	10/22/2018	22:03:33	13225 CENTRAL /JOHNNIES SUPER MARKET	6
18-2109628	10/23/2018	08:34:03	595 BOULDER BROOK	8
18-2109629	10/23/2018	09:31:57	313 ALTO	10
18-2109630	10/23/2018	22:33:13	13118 CENTRAL /JOES BAR	11
18-2109631	10/23/2018	23:41:16	400 SYLVAN	9
18-2109632	10/24/2018	08:49:12	109 MAYWOOD	7
18-2109633	10/25/2018	07:18:08	17760 CHINAGRADERDLOW	3
18-2109634	10/25/2018	15:35:04	12871 CENTRAL /9	5
18-2109635	10/25/2018	20:38:28	13230 CENTRAL /BOU1	4
18-2109636	10/25/2018	22:09:30	400 SYLVAN	3
18-2109637	10/26/2018	10:49:55	12477 SR9	6
18-2109638	10/26/2018	18:14:57	18055 Highway 236	8
18-2109639	10/26/2018	21:17:52	Highway 236	0
18-2109640	10/27/2018	02:22:20	BEAR CREEK	5
18-2109641	10/27/2018	14:42:46	320 BLOOM GRADE	2
18-2109642	10/27/2018	17:37:31	11570 Highway 9 /BROOKDALE LODGE	4
18-2109643	10/28/2018	20:48:22	SR9	6
18-2109644	10/29/2018	03:05:27	14880 SR9	18
18-2109645	10/29/2018	11:27:59	130 PACIFIC	8
18-2109646	10/30/2018	16:13:09	430 Scenic	10
18-2109647	10/30/2018	16:54:54	14215 BEAR CREEK	9
18-2109648	10/30/2018	21:59:51	13084 OAK	8
18-2109649	10/31/2018	11:09:32	11397 ALAMEDA	6
18-2109650	10/31/2018	13:14:43	1080 RAMBLING	8
18-2109652	10/31/2018	14:34:35	114 KINGSHWY	6

Participation Summary by Staff

10/01/2018 to 10/31/2018

Staff IDs:

161,133,087,139,118,145,104,167,143,123,098,147,169,137,153,112,168,103,138,026,155,117,105,156,031,132,1
65,142,163,166,158,162,160,090,152,113,164,056

All Stations

All Shifts

All Units

If staff availability detail is not found, assume staff member is: Don't Use Availability

All NFIRS/EMS Incidents, Training Participation, Non-Incident Activities

Include all training classes

Total Staff being Reported: 38

Total Incidents For Period: 66

Total Training Classes For Period: 0

Total Non-Incident Activities For Period: 0

Incident Participation		Number of Runs		
Staff Id/	Name	Available	Participated	Percent
161	Band, Willow	66	13	19.70%
133	Biagiotti, Dan	66	9	13.64%
087	Bingham, Mark	66	4	6.06%
139	Boyd, Nathan	66	7	10.61%
118	Bridges, John	66	0	0.00%
145	Caruso, Sean	66	9	13.64%
104	Clark, Josh	66	8	12.12%
	Clausen, Jacob C	66	33	50.00%
143	Cole, Hunter	66	11	16.67%
123	Dahl, David	66	11	16.67%
098	Everly, Kevin W	66	18	27.27%
147	Fraser, Colin	66	12	18.18%
169	Goedeck, Tyler	66	33	50.00%
137	Graham, Jacob	66	15	22.73%
153	Hill, Parker	66	18	27.27%
112	Lipperd, Scott A	66	1	1.52%
168	Lobo, Robert	66	1	1.52%
103	Locatelli, Ty	66	0	0.00%
138	MacCallister, Jessica	66	21	31.82%
026	McClish, Kevin	66	28	42.42%
155	McCormack, Ryan	66	49	74.24%
117	McVeigh, Corey	66	12	18.18%
105	Presley, Heather	66	1	1.52%
156	Robustelli, Walker	66	3	4.55%
031	Rocca, Mike W	66	9	13.64%
132	Rodriguez, Miguel	66	6	9.09%
165	Rogers, Kurtis Tomkins	66	12	18.18%
142	Scott, Trent	66	0	0.00%
163	Scruggs, Robert	66	20	30.30%
106	Sihler, Mitchel	66	0	0.00%
103	Slaughter, Ben	66	25	37.88%
162	Todd, Kyle	66	16	24.24%
160	Tully, Erin	66	23	34.85%
090	Vega, Gabriel Adam	66	5	7.58%
152	Warner, Ebin Lee	66	8	12.12%

Participation Summary by Staff

Incident Participation		Number of Runs		
Staff Id/	Name	Available	Participated	Percent
113	Wels, Christopher S	66	0	0.00%
164	Wise, Charles Andy	66	29	43.94%
056	Wise, Charles E	66	19	28.79%